

Town of North River Minutes Regular Council Meeting June 7, 2016
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance; Mayor Blair Hurley, Deputy Mayor John Newell
Councillors' Rita Greenland, Brian Hurley, Patrick Mackey, Elsie Morrissey, Dwight Snow
Also in Attendance; Sheila Hall Town Clerk

Mayor Hurley called the meeting to order at 6:45 p.m.
Councillor Morrissey requested hidden driveway signs and tree in Cummings Lane added to agenda.

1. Agenda and Minutes:

Motion 2016 – 1127– Mackey / Newell

Resolved that the agenda for June 7th meeting be accepted with additions.

All in Favor Motion Carried

Motion 2016 –1128– Morrissey / Snow

Resolved minutes of the May 3rd meeting be adopted as circulated.

All in Favor Motion Carried

Delegation- None present

2. Business Arising:

Capital Works Dr Whalens Rd-Status Report 9 & Contract Payment Two were copied to council.
Removal Order-letter from resident and engineers report site visit May 16 copied to members.
Mayor Hurley will meet with Mr Efford to discuss engineers report.

Proposals closed June 3rd. One received from Concord Paving
Cabin Lane, Burseys Road and pothole repair on Newells Road were copied to council.
Cabin Lane \$17,500.00- Burseys Road \$12,500.00 includes Newells Road pothole repair.
Noted water at bottom of Burseys Rd has eroded bank & requires reinforcement prior to asphalt.
Clerk to advise contractor to hold off paving and arrange site visit to determine solution.

Cummings Lane and Effords Road CIP Gas Tax Approved.
Clerk reported that both Cummings Lane and Effords Rd were Gas Tax approved projects.
Concord quotes received for Cummings Lane \$16,000.00 and Effords Rd \$4500.00
Noted Effords Rd quote includes 50mm asphalt. Only class A was requested. Clerk to check.
Clerk advised insufficient funds in Gas Tax account to cover all the above lanes, would require additional \$13,000.00. Confirmed funds can be transferred from operating into Gas Tax to cover costs and when Gas Tax deposit is received money can be transferred back into operating acct.
Members agreed that given towns finances it's a good idea to get extra lanes finished.

Motion 2016 – 1129 – Morrissey / Newell

Resolved that Concord complete work on Cabin and Cummings Lane, Newells Rd and Burseys Road.

Further resolved site visit to determine erosion solution be done prior to paving of Burseys Rd.

All in Favor Motion Carried

Whereas insufficient funds in Gas Tax account to cover all lanes & additional \$13,000.00 needed

Motion 2016 – 1130 - Morrissey / Greenland

Resolved that the town transfer \$13,000.00 from operating into Gas Tax account to cover costs
Further resolved when Gas Tax deposit is received, money to be transferred back into operating.
All in Favor Motion Carried

Town of North River Minutes Regular Council Meeting June 7, 2016
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Noted work on Dr Whalens Rd has left some driveways damaged and Boggy Lane in need of repairs. After some discussion on Boggy Lane it was agreed pending finances to defer to the fall.

Motion 2016 – 1131- Snow / Morrissey

Resolved that clerk contact Concord for quotes to repair driveways on Dr Whalens Rd and Boggy Lane asphalt.

Further resolved Stop Bar Signs-Burseys and Dr Whalens Rd be installed once pavement finished
All in Favor Motion Carried

Maintenance Position

2 resumes received and copied to council. After review members agreed

Whereas resident Jim Jones has applied for position.

Motion 2016 – 1132 - Morrissey / Greenland

Resolved that Jim Jones be hired for maintenance position. Start date June 13

Further resolved work term four (4) week trial to be reviewed at July meeting.

All in Favor Motion Carried

Short discussion on job priority. Noted cutting will be priority, start at Neville's and up to Morrissey's turn, no birch, apple or maple trees to be cut. Trees under power and phone lines will have to be removed as they will pose future problems.

Brush cutter rental verses purchase was discussed. Members agreed chain saw can be used for now but will look into brush cutter at a later date.

3. New Business:

2015 Financial, Gas Tax Audit & Tax Recovery Plan/Policy

2015 Audit- December 31-2015 Year End Financial Audit was distributed and reviewed by council. Councillor Hurley advised members of auditors' key points. Discussion took place.

Motion 2016 – 1133– Snow /Hurley

Resolved that the December 31-2015 Year End Financial Audit be adopted

Further resolved that the 2015 Annual Expenditure Gas Tax Financial Statement be adopted

Be it further resolved to adopt the Tax Recovery Plan, for the year ending December 31, 2015;

All in Favor Motion Carried

Motion 2016 – 1134 – Snow /Hurley

Resolved that Clarified Accounting invoice in the amount of \$4746.00 be paid

Further resolved that Clarified Accounting is appointed as the Town's Auditor for the 2016 financial year.

All in Favor. Motion Carried

Municipal Plan Review- quotes pending-Deferred.

Town of North River Minutes Regular Council Meeting June 7, 2016
Held in Town Council Chambers 43 North River Road, North River, NL

Hidden Driveway, Duck Crossing signs & Catch basins Main Rd cleaning-Referred to Highways
Cummings Lane Trees-Private property, clerk reported had left message no response to date.

4. Development Applications

Kevin Hynes 12 x 16 Residential Shed 13-23 Sunset Ridge Rd

Motion 2016 — 1135 – Hurley / Mackey

Resolved that approval in principal be given applicant, as per submitted application, to construct a 12 x 16 Residential Shed at 13-23 Sunset Ridge Rd, subject to the following conditions;
Town's Municipal Development Regulations and approval from all other regulatory departments.
All in Favor Motion Carried

Eric Parsons -24 x 30 Residential Garage 14 Ashfords Lane

Motion 2016 –1136– Hurley / Snow

Resolved that approval in principal be given applicant, as per submitted application, to construct a 24 x 30 residential garage at 14 Ashfords Lane, subject to the following conditions;
Town's Municipal Development Regulations and approval from all other regulatory departments.
All in Favor Motion Carried

Boyd Snow Jr-Single Family Dwelling 17-19 Morgans Rd

Whereas just over half acre, infill property that is landlocked

Motion 2016 –1137– Hurley / Mackey

Resolved that approval in principal be given applicant, as per submitted application, to construct a Single Family Dwelling at 17-19 Morgans Rd, subject to the following conditions;
Town's Municipal Development Regulations and approval from all other regulatory departments.
6 In Favor Mayor Blair Hurley, Councillors' Greenland, Hurley, Mackey, Morrissey, Snow
1 Against Deputy Mayor Newell
Motion Carried

Shannon Delaney- Single Family Dwelling 216-218 North River Road-Permit Extension

Whereas permit has expired and under regulations permit can be extended.

Motion 2016 –1138– Hurley / Snow

Resolved that permit be given a one year extension
All in Favor Motion Carried

5. Correspondence for Action

Main Rd-Garbage-Suggested community cleanup day be scheduled July 2 from 10:00am-12 noon
Council will supply garbage bags & gloves, with refreshments from noon -2:00pm
Members agreed event should be well advertised.

July 1 wreath –Mayor Hurley advised that he would place wreath on behalf of town.

5a. Correspondence for Information

Remuneration cheques 2nd quarter were distributed to council.
Kraft Heinz Project-Councillor Snow reported that Bob Tarrant had applied for the soccer field.
Town of Bay Roberts-Bay Arena (letter was copied to council)

Town of North River Minutes Regular Council Meeting June 7, 2016
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6. Committee Reports

Bay de Grave- Councillor Mackey reported on new boundaries, accidents & outside service areas. Councillor Hurley suggested letter be sent to the board outlining concerns covering outside areas.

Joint Councils- Copies of minutes were distributed. Councillor Mackey advised May 26 meeting went well. Draft Economic Development Attractions Pkg was copied to members and tabled. Members agreed that Development Attractions Pkg was acceptable and to advise Joint Councils.

Seniors Committee- Councillor Greenland provided on brief report on upcoming events.

Animal Control -Councillor Hurley reported job description being written up. Meeting for discussion with animal control officer to be set.

7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary May General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total Deposited \$54,034.85 receipt# 13389 -13418 Payable \$11,973.10 Cheque # 452 -464 includes, Lynchs Trucking \$4597.20, Streetlights \$1850.00, and MCW Loan \$478.00,

Accounts Payable Ledger \$6652.78 to May 31, 2016 was provided for Councils' review.

Motion 2016 – 1138- Morrissey / Hurley

Resolved that Accounts Payable in the amount of \$6652.78 + clerks cheque for additional hours be approved for payment,

Further resolved MCW Cougar Engineering Contract Pymt 2 in the amount of \$872.59 be paid. All in Favor Motion Carried

Tax Arrears to May 31, 2016- Detailed aged accounts receivables were provided for the information and review of Council. Total outstanding \$268,595.74.

Small Claims Progress Clerk reported 30 day notices sent, some pymt plans are in place. 36 accounts listed. 7 paid in full, 5 on pymt plans. 3 written off.
Total listed \$74,172.16, collected \$23,876.25 21 accounts being worked on

Tax Adjustments/Write Offs to May 31-Report copied and reviewed by council

Motion 2016 – 1139- Hurley / Snow

Resolved that adjustment totaling \$317.00 as outlined by the clerk be approved.

Further resolved that the appropriate adjustments be made to the tax roll to reflect same. All in Favor. Motion Carried

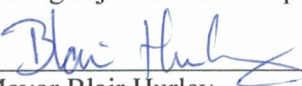
Adjournment

Motion 2016 – 1140- Hurley / Morrissey

Resolved that this meeting of council be adjourned until the next regular meeting July 5, 2016 at the Town Council Chambers, North River at 6:30pm

All in Favor Motion Carried

Meeting adjourned at 8:45 pm



Mayor Blair Hurley


Sheila Hall Town Clerk

Let's build a great community together