

Town of North River Minutes Regular Council Meeting October 3, 2017  
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Kelly Hall, Blair Hurley, Brian Hurley, Patrick Mackey, Elsie Morrissey, Joanne Morrissey & Dwight Snow.  
Also in Attendance; Sheila Hall- Town Clerk/Administrator

**SWEARING IN CEREMONY**

A meeting took place on the above date to officially administer the oath of Office to the newly elected Councillors for the Town of North River.

Blair Hurley opened the meeting at 6:30 pm and welcomed all. He then passed the meeting over to Returning Officer/Town Clerk, Sheila Hall who commenced the Swearing in Ceremony. The following members were duly sworn in by the Returning Officer /Town Clerk in the presence of a small group of residents of the newly elected and reelected officials.  
Councillors: Kelly Hall, Blair Hurley, Brian Hurley, Patrick Mackey, Elsie Morrissey, Joanne Morrissey & Dwight Snow.

Each Councillor was given the opportunity to say few words.

Remuneration split was discussed. Noted should be in line with other towns.  
Members agreed remuneration should be split as follows;  
Mayor \$500.00 quarterly, Deputy Mayor \$475.00 quarterly and 5 councillors \$450.00 quarterly.

The floor was then opened for nominations for the position of Mayor.

**Election of Mayor**

Councillor Patrick Mackey nominated Councillor Dwight Snow for Mayor. Seconded by Councillor Elsie Morrissey. Councillor Dwight Snow declined the nomination.

Councillor Brian Hurley nominated Councillor Blair Hurley for Mayor. Seconded by Councillor Elsie Morrissey. Councillor Blair Hurley accepted the nomination.

Councillor Elsie Morrissey nominated Councillor Joanne Morrissey for Mayor. Seconded by Councillor Patrick Mackey. Councillor Joanne Morrissey accepted the nomination.

Councillor Dwight Snow nominated Councillor Patrick Mackey for Mayor. Seconded by Councillor Elsie Morrissey. Councillor Patrick Mackey declined the nomination.

As there were no other nominations, per section 18 (2) of the Act ballots were distributed to all.  
Vote Results Joanne Morrissey 4 and Blair Hurley 3

Joanne Morrissey was declared elected Mayor.

The floor was then opened for nominations for the position of Deputy Mayor.

**Election of Deputy Mayor**

Councillor Elsie Morrissey nominated Councillor Blair Hurley for Deputy Mayor. Seconded by Councillor Dwight Snow. Councillor Blair Hurley accepted the nomination.

As there were no other nominations. Blair Hurley was declared acclaimed Deputy Mayor.  
Oath of Office, Campaign contributions & Disclosure Statements were returned & reviewed.

The town clerk then turned the floor over to Mayor Joanne Morrissey

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A handwritten signature in blue ink, appearing to be 'Jm', with the initials 'SH' written below it.

**1. Agenda and Minutes:**

Councilor Patrick Mackey requested Committees within council be added to the agenda.

**Motion 2017 –1313—** Patrick Mackey / Elsie Morrissey

Resolved that the agenda for October 3rd be accepted with additions.

All in Favor Motion Carried

**Motion 2017 –1314—** Blair Hurley / Patrick Mackey

Resolved minutes of the September 5 meeting be adopted as circulated. No errors or omissions.

All in Favor Motion Carried

**Motion 2017 –1315—** Patrick Mackey / Elsie Morrissey

Resolved minutes of the September 19 meeting be adopted as circulated. No errors or omissions.

Further resolved ditching Motion 2017 – 1311– Patrick Mackey / Elsie Morrissey be ratified.

All in Favor Motion Carried

Discussion around cleaning brooks and permits required from fisheries. Deferred.

**2. Business Arising:**

**Motion 2017 –1316—** Brian Hurley / Elsie Morrissey

Resolved remuneration be split as follows; Mayor \$500.00 quarterly, deputy Mayor \$475.00 quarterly and 5 councillors \$450.00 quarterly.

All in Favor Motion Carried

Boundary Expansion- Clerk reported due to elections review of Request for Proposal (RFP) and Terms of Reference (TOR) had to be postponed. Deferred pending Municipal Affairs review.

Water Sewer - Feasibility Study Project No. 17-MCW-17-00028 approved.

Total Project cost \$28,750.00 Municipal Contribution \$2607.00. No update.

Main Road-Deputy Mayor Blair Hurley reported on discussions with MHA Parsley on road being addressed this year. Money saved from Veterans Highway to have road paved. Public announcement at the Joint Council meeting by Pam Parsons that work was approved for town this year and tender for Veterans coming in at almost 2 million under budget. Fall season starting and nothing to date, important that town has a discussion about the status of this project. Hopefully move this forward. Parts of the road are virtually impassable now, drivers have to drive on opposite sides of the road and on the shoulder of the road. Complaints from residents subjected to substandard level of service. Has contacted regional manager to conduct site visit on issue. Suggested copy Mayor Morrissey on emails and Deputy Mayor to meet with manager to address problem areas. After further discussion the following motion was put forth.

**Motion 2017 –1317—** Elsie Morrissey / Patrick Mackey

Resolved council entertain any and all road work that provincial government can offer.

All in Favor Motion Carried

Stop Bar Signs- Aspells and Dr Whalens Rd- Councillor Dwight Snow reported no reply. Deferred to spring.



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Property Cleanup 15 Dr Whalens Rd –Clerk reported that both herself and former Councillor Greenland had visited site on July 19 and pointed out areas of concern. Revisited site August 1 two trucks were removed & several loads of metals sent to Frenchs plus items out for pickup. Camper to be relocated to another property. Site was visited again September 5. Trailer on road is still not moved. Resident advised trailer is sold and buyer requested paint first, and Camper will be relocated to another property this fall.

Much discussion about garbage and debris affecting neighbors and slow progress it was decided to extend search and run another request for proposals to cleanup property. Members agreed. Whereas there was no response to first request for proposals to clean up property.

**Motion 2017 –1318–** Brian Hurley / Patrick Mackey

Resolved town expand search and run second request for proposals to cleanup property.

All in Favor Motion Carried

Lane Transfers-Family, Madengail, Ashfords Extension & Raspberry Lane  
Family & Madengail Lane transfers both signed and previously copied to council.

**Motion 2017 –1319–** Brian Hurley / Patrick Mackey

Resolved that the town accept transfer of Family Lane and Madengail Lane.

All in Favor Motion Carried

Ashfords Extension not signed and requires turn around.

Raspberry Lane transfer documents still pending.

Transfer and Acceptance deferred pending signed documents.

Dr Whalens Road-Asphalt repairs and manhole –Clerk reported talked to Kevin Keating and was advised work on Dr Whalens Rd and culvert on Pinetree lane would be done in a couple of weeks.

Boggy Lane/tracks-Ditching was discussed. Suggested culvert possible solution, engineer required.

**Motion 2017 –1320–** Brian Hurley / Dwight Snow

Resolved the town contact Chris Roberts (Harris & Assoc) to conduct site visit for recommendations.

All in Favor Motion Carried

Maintenance worker-2 days owed to town. Area across from McHughes and town property requires mowing & branches burned. Clerk to contact worker concerning days owed and work to be done. Any questions refer worker to Councillor Patrick Mackey.

### 3. New Business:

Appointment of Signing Officers

**Motion 2017 –1321–** Dwight Snow / Patrick Mackey

Resolved that the signing officers be Mayor Joanne Morrissey, Deputy Mayor Blair Hurley and Town Clerk/Administrator Sheila Hall.

All in Favor Motion Carried

Snow clearing 2017-2018 Season-Tender was reviewed. If KMC has no change in amount then extend contract and set meeting between contractor and council to review trips.

**Motion 2017 –1322–** Dwight Snow / Patrick Mackey

Resolved that if KMC has no change in amount extend contract and set meeting to review trips. Further resolved that if contractor has changes that Snow clearing 2017-2018 be put to tender.

All in Favor Motion Carried



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Site Specific Safety Plan (SSSP) was copied and reviewed by council.

**Motion 2017 –1323–** Brian Hurley / Elsie Morrissey

Resolved that the Site Specific Safety Plan (SSSP) be acceptance as presented by council  
All in Favor Motion Carried

Garbage Tender- 3 year contract with option to extend.

**Motion 2017 –1324–** Brian Hurley / Patrick Mackey

Resolved that if no increase in contractors' rates under tendering act extend contract 3 years.  
Further resolved if increase tender waste collection 3 year contract with option to renew.  
All in Favor Motion Carried

2018 Draft Budget-Councillor Brian Hurley tabled draft budget for review and discussion.  
Minimum property tax increase by \$50.00, waiting on 2018 property assessed value for finalization of revenue. Expenses were reviewed small increases to administration, office supplies and animal control combine with enforcement officer to enhance services.

Gas Tax Fall Training copied to council. Mayor Morrissey will attend Municipal Budget October 11<sup>th</sup> and both Mayor Morrissey & Councillor Kelly Hall will attend Orientation on October 21st

**Motion 2017 –1325–** Dwight Snow / Patrick Mackey

Resolved that Mayor Morrissey & Councillor Kelly Hall to attend Orientation on October 21st  
All in Favor Motion Carried

AGM Convention-Discussion on sending two council representatives.

**Motion 2017 –1326–** Dwight Snow / Patrick Mackey

Resolved that Councillors' Brian Hurley, Elsie Morrissey & spouses attend the AGM Convention November 2-4 on behalf of council in Corner Brook in November.

Further resolved Councillor Brian Hurley to attend Premiers Forum on November 1  
All in Favor Motion Carried

Committee Appointments-

Bay de Grave -Councillors' Patrick Mackey and Dwight Snow.

Applications & Grants-Councillor Kelly Hall

Seniors Committee- Councillor Elsie Morrissey

Animal Control-Councillor Brian Hurley

Finances- Councillor Brian Hurley

General Maintenance & Complaints- Deputy Mayor Blair Hurley, Councillors' Brian Hurley, Patrick Mackey & Dwight Snow.



#### **4. Development Applications:**

Anne Petten -Shed 156 North River Rd.

**Motion 2017 –1327–** Brian Hurley / Patrick Mackey

Resolved that approval in principal be given applicant, as per submitted application, to construct a 10 x 12 Shed at 156 North River Rd., subject to the following conditions;  
Town's Municipal Development Regulations and approval from all other regulatory departments.  
All in Favor Motion Carried

#### **5. Correspondence for Action:**

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Stop Sign-Dr Whalens School Road-Discussion on buses exiting onto main road safety concern.  
**Motion 2017 –1328**– Brian Hurley / Patrick Mackey  
Resolved the clerk order a Stop Sign, post and brackets for installation by maintenance worker.  
All in Favor Motion Carried

Burseys Road Litter–Councillor Patrick Mackey reported litter in area has been removed.  
Scrap metal/car parts 18 North River Rd- Councillor Patrick Mackey will remove Friday.  
Newells Road Pothole-side of the road. Have maintenance worker fill with council yard gravel

**5a. Correspondence for Information**

Municipal Assessment -Call for Nominations Avalon Region Director copied to council-Filed

Election costs-Clerk reported total costs to date \$2518.00

Kids Eat Smart Foundation- copied to council. Short discussion  
**Motion 2017 –1329**– Brian Hurley / Elsie Morrissey  
Resolved the town donate \$100.00 towards Kids Eat Smart Foundation.  
All in Favor Motion Carried

Farrells Lane public ROW – Deputy Mayor Hurley reported he had contacted Mike Nolan to reestablish Farrells Lane boundary. Surveyor is unavailable until November. Letter was sent to resident advising of council's decision. Suggested another surveyor. Councillor Kelly Hall will check into alternate surveyor, price and availability. Deferred to November meeting.

Facebook-Councillor Patrick Mackey advised page has been started. Councillor Kelly Hall will take over administration of page. Website costs \$300.00 to maintain additional cost for updates. Deputy Mayor Hurley reported outdoor sign cost \$160.00 mth. Members agreed all good ideas.

**Motion 2017 –1330**– Brian Hurley / Dwight Snow  
Resolved the town pursue all three communication (facebook, sign and website) options.  
Further resolved that Deputy Mayor Blair Hurley have outside sign erected, and Councillor Kelly Hall take over administration of page also look further into Website costs/maintenance.  
All in Favor Motion Carried

Permit Report to September 29-Clerk reported 2 General Repair permits issued.

**6. Committee Reports**

Bay de Grave- No scheduled meeting.

Joint Councils–No scheduled meeting.

Seniors Committee- No scheduled meeting.

Animal Control – No scheduled meeting.

SH  


**7. Financial Reporting Policy and Procedures**

Balance Sheet & Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary September General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total Deposited \$4,606.25 receipt# 14001 -14026 Payable \$22,850.26 Cheque # 767-792

Accounts Payable Ledger \$11,622.09 to October 3- 2017 was provided for Councils' review.

**Motion 2017 –1331** – Elsie Morrissey / Brian Hurley

Resolved that Accounts Payable in the amount of \$11,622.09 be approved for payment.

All in Favor Motion Carried

Tax Adjustments/Write Offs to September 29- 2017

Clerk reported property 64A North River Rd refunded tax and combined with 64 North River Rd Assessed property value combined resulted in difference being written off.

**Motion 2017 –1332** – Brian Hurley / Patrick Mackey

Resolved that property tax in the amount of \$2445.00 as outlined by the clerk be approved.

Further resolved that the appropriate adjustments be made to the tax roll to reflect same.

All in Favor. Motion Carried

Tax Arrears to September 29 2017.

Detailed aged accounts receivables were provided for the information and review of Council.

Total outstanding including 2017 taxes \$265,261.36 .Collections percentage 83%.

Small Claims Progress Final Notices sent and Sheriff serving SOC- Deferred

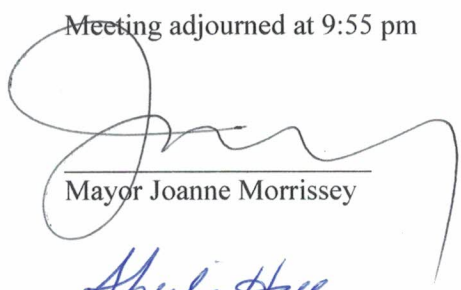
Adjournment

**Motion 2017 – 1333**– Patrick Mackey / Elsie Morrissey

Resolved that this meeting of council be adjourned until the next regular meeting November 7, 2017 at the Town Council Chambers, North River at 6:30 p.m.

All in Favor Motion Carried

Meeting adjourned at 9:55 pm



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Mayor Joanne Morrissey



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Sheila Hall, Town Clerk