

Town of North River Minutes Regular Council Meeting November 7, 2017
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey, Deputy Mayor Blair Hurley
Councillors' Kelly Hall, Brian Hurley, Patrick Mackey, Elsie Morrissey, & Dwight Snow.
Also in Attendance; Sheila Hall- Town Clerk/Administrator

Mayor Joanne Morrissey called the meeting to order at 6:45 p.m.

1. Agenda and Minutes:

Councilor Patrick Mackey requested Boones Lane be added to the agenda.
Deputy Mayor Blair Hurley requested Madengail Lane be added to the agenda.

Motion 2017 –1336— Patrick Mackey/ Blair Hurley
Resolved that the agenda for November 7 th be accepted with additions.
All in Favor Motion Carried

Motion 2017 –1337– Brian Hurley / Patrick Mackey
Resolved minutes of the October 3rd meeting be adopted as circulated. No errors or omissions.
All in Favor Motion Carried

Motion 2017 –1338– Patrick Mackey / Dwight Snow
Resolved minutes of the October 6 meeting be adopted as circulated. No errors or omissions.
Further resolved Motion 2017 –1333– Patrick Mackey / Dwight Snow
Mayor Joanne Morrissey apply for The Community Capacity Building program,
and Motion 2017 –1334– Dwight Snow / Elsie Morrissey
That Mayor Morrissey schedule meeting week of November 13-17, 2017 and invite the following:
Ken McDonald, Steve Crocker, Joe Dunford, Betty Parsley, Nick Sears, and Kent Carter be ratified.
All in Favor Motion Carried

Motion 2017 –1339– Patrick Mackey / Elsie Morrissey
Resolved minutes of the October 19 meeting be adopted as circulated. No errors or omissions.
All in Favor Motion Carried

2. Business Arising:

Boundary Expansion- Clerk reported scheduled review of Request for Proposal (RFP) and Terms of Reference (TOR) set for November 8. Deferred pending Municipal Affairs input.

Property Cleanup 15 Dr Whalens Rd –Clerk reported no response to cleanup ad and resident not returning calls. Discussion around garbage and debris affecting neighbors and slow progress. No enforcement officer. Members agreed Council will continue monthly notice at residents' expense.

Motion 2017 –1340– Patrick Mackey / Elsie Morrissey
Resolved town continue with monthly notices at residents expense to cleanup property.
All in Favor Motion Carried

Lane Transfers-

Family & Madengail Lane transfer documents signed and transfer accepted by council.
Ashfords Extension not signed and requires turn around. Pending family matter resolution.
Raspberry Lane Transfer and Acceptance deferred pending signed documents.

Town of North River Minutes Regular Council Meeting November 7, 2017
Held in Town Council Chambers 43 North River Road, North River, NL

Harris and Assoc invoice \$575.00 School Rd upgrades copied and reviewed by all present. Members agreed due to costs associated with upgrades to defer School Rd upgrades to a later date.

Dr Whalens Rd-Asphalt repairs and manhole –Clerk reported Concord has completed repairs on Dr Whalens Rd invoice pending. Pinetree lane culvert/ditching work pending.

2018 Draft Budget-Discussion around remaining roads and costs. Councillor Brian Hurley proposed minimum mil rate increase to offset road expenses. Gas Tax could be used as town share to borrow against Capital Works 50/50 split to finish remaining roads. Deadline for applications is Nov 30 have consultant get quotes ASAP. Members agreed.

Councillor Hurley to revise 2018 budget numbers for next meeting. Deferred to December for review and adoption.

Website and outside sign-Noted Facebook is up and running. Website cost \$360.00 year and \$60.00 for monthly updates. Sign has been placed cost \$159.00 month.

Motion 2017 –1341– Brian Hurley / Dwight Snow

Resolved 2018 budget expenses be adjusted to accommodate outside sign and website.

Further resolved that Councillor Kelly Hall moved forward with website creation.

All in Favor Motion Carried

Strategic Planning-Mayor Morrissey reported \$1294.00 approved for the delivery of the Strategic Planning. Dates November 30 and December 1 as per motion 2017 –1333 Oct 6. Deputy Mayor Hurley and Councillor Hurley unavailable both dates due to prior commitments. Councillor Mackey unavailable December 1 due to work commitments. Councillor Kelly Hall unavailable December 1 due to appointment. Mayor Morrissey will check if December 1 date can be changed and advise.

Mayor Morrissey reminded council of upcoming November 14 meeting with Ken McDonald, Councillor Elsie Morrissey will make lunch arrangements.

Church Partnership- Mayor Joanne Morrissey reported on meeting October 27 with RC reps to explore the possibility of a partnership. Requests written correspondence for upcoming Parish Council meeting.

Motion 2017 –1342– Dwight Snow / Elsie Morrissey

Resolved Mayor Morrissey send letter to RC Parish to explore the possibility of a partnership.

All in Favor Motion Carried

3. New Business:

Snow clearing 2017-2018 Season-Tender closed October 18th. One received 5H Excavating Ltd.

Pick Up Truck Seventy Five Dollars (\$75.00)

Backhoe Ninety Five Dollars (\$95.00)

Sand/Salt spreading Seventy Five Dollars (\$75.00)

Loader w/blade & wing (if necessary) One Hundred Fifty Dollars (\$150.00) plus HST

Motion 2017 –1343– Blair Hurley / Patrick Mackey

Resolved that Snow clearing 2017-2018 Season be awarded to 5H Excavating Ltd.

Further resolved that Deputy Mayor Blair Hurley will review lanes/sand & salt with contractor.

All in Favor Motion Carried

Town of North River Minutes Regular Council Meeting November 7, 2017
Held in Town Council Chambers 43 North River Road, North River, NL

Garbage Contract-

Whereas no increase in garbage contractors rates and tendering act doesn't require retendering.

Motion 2017 –1344– Blair Hurley / Elsie Morrissey

Resolved that Lynchs Trucking Contract be extended under the Tendering Act additional 3 years.

All in Favor Motion Carried

Credit Card preauthorization automatic monthly payment in full was discussed.

Motion 2017 –1345– Brian Hurley / Dwight Snow

Resolved that Credit Card preauthorization automatic monthly payment in full.

All in Favor Motion Carried

Rules of Procedure Review-Deferred to December.

Point of Order Councillor Brian Hurley rules already adopted. Suggested highlight changes with explanation and distribute to members for discussion at next meeting in December. All agreed.

Meeting frequency-Discussion around number of meetings in October. Noted one monthly meeting is currently sufficient to conduct town business. Special meetings are called in between if necessary for town business. Members agreed.

Establish Committees-Deferred

Boones Lane-Councillor Mackey questioned town ownership. What happened? Noted rocks on right hand side and fence on left side. Residents both within their rights to fence their properties. Noted George Stockleys gate is the centre of this lane and that snow clearing could be a problem. Deputy Mayor Hurley will visit site with contractor to determine any potential problem and report back to council. Suggested hire engineer if problem arises.

Deputy Mayor Hurley declared conflict of interest on the next item and left the chambers 7:45

Madengail Lane deteriorating. Washed out under asphalt. Discussion on disaster mitigation Capital funding 90/10. Members agreed to have engineer visit site for recommendations and costs.

Motion 2017 –1346– Patrick Mackey / Brian Hurley

Resolved that engineer be contacted for site visit to determine recommendations and costs.

All in Favor Motion Carried

Deputy Mayor Hurley returned 8:00 p.m.

Boggy Lane/Tracks ditching-water issues were discussed. Deputy Mayor Hurley noted that Chris Roberts had visited site and that area is a wet spot-Deferred pending further investigation.

4. Development Applications:

Justin Moore -Shed 61 CB Hwy.

Motion 2017 –1347– Blair Hurley / Brian Hurley

Resolved that approval in principal be given applicant, as per submitted application, to construct a 16 x 20 shed at 61 CB Hwy, subject to the following conditions;

Residential not commercial and confirmation of outside measurements.

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

Town of North River Minutes Regular Council Meeting November 7, 2017
Held in Town Council Chambers 43 North River Road, North River, NL

Lisa Power -Shed 191 North River Rd.

Motion 2017 –1348– Blair Hurley / Brian Hurley

Resolved that application to construct a 12 x 12 shed at 191 North River Rd. be denied, pending property owner NLHC permission and proper survey.

All in Favor Motion Carried

Evan Francis –Single family dwelling-7-9 Effords Road, North River.

Motion 2017 –1349– Brian Hurley / Patrick Mackey

Resolved that approval in principal be given applicant, as per submitted application, to construct a Single family dwelling at 7-9 Effords Road, subject to the following conditions;

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

5. Correspondence for Action:

Capital Works deadline November 30. Councillor Hurley noted new cost sharing ratio 50/50 roads and 90/10 disaster mitigation. Gas Tax could be used as town share to borrow against Capital Works. Suggested finish all remaining roads under Capital Works to free up future gas tax for other projects.

Motion 2017 –1350– Brian Hurley / Dwight Snow

Resolved that Councillor Hurley and Deputy Mayor Blair Hurley contact Chris Roberts for site visit to determine remaining road estimates for Capital Works application.

Further resolved revised CIP be sent to reallocate remaining funds towards capital works project.

Further resolved Scotiabank be contacted on approval to borrow.

All in Favor Motion Carried

Christmas town functions-Tree Lighting December 4 at 7:00 p.m. Councillor Hurley Santa Claus.

Council dinner North Street Café dates Dec 11, 18 or 19th discussed. Try for December 11.

Councillor Snow will check on dates and distribute menu to all members.

5a. Correspondence for Information

AGM Convention-Councillors' Brian Hurley & Elsie Morrissey attended the AGM Convention November 2-4 in Corner Brook. Councillor Brian Hurley attended the Premiers Forum on November 1 and reported on regional government, unincorporated areas to be covered. Pilot project 2018/19. Enforcement combined with Animal Control was discussed est \$16,600.00 yearly

Motion 2017 –1351– Patrick Mackey / Elsie Morrissey

Resolved that Councillor Hurley meet with Clarkes Beach and Spaniards Bay for discussions.

All in Favor Motion Carried

Memorial Service Saturday November 11. Mayor Joanne Morrissey will lay wreath.

Royal Canadian Legion Donation

Motion 2017 –1352– Blair Hurley / Dwight Snow

Resolved that the town donate \$100.00 to the Royal Canadian Legion Poppy campaign.

All in Favor Motion Carried

Municipal Assessment Workshop Nov 27-Filed

MADD Provincial Launch invitation - Red Ribbon Campaign-Filed

Let's build a great community together

Town of North River Minutes Regular Council Meeting November 7, 2017
Held in Town Council Chambers 43 North River Road, North River, NL

Municipal Assessment Agency candidates' ballot was copied to Council.

Motion 2017 –1353– Brian Hurley / Blair Hurley

Resolved that the town cast ballot for Eric Snow.

All in Favor Motion Carried

Open House Constituency Office CBS Invitation November 16th from 4 PM - 7 PM.

Motion 2017 –1354– Blair Hurley / Brian Hurley

Resolved that Mayor Joanne Morrissey attend the Open House in CBS on November 16th.

All in Favor Motion Carried

Deputy Mayor Hurley reported two lights out, will send clerk numbers for repair.

Permit Report to October 31-No report available.

6. Committee Reports

Bay de Grave-Councillor Mackey updated members on good financial shape, new truck and Frank Bishop dedication, will email date and time to members.

Grants & Applications-Community Healthy Living Fund-Mayor Morrissey reported program over 12 weeks to bring seniors, youth and adults together. Categories were discussed. Storytelling, dance, music/song, rug hooking, and painting. \$30,000.00 grant available can apply for up to 6.

Motion 2017 –1355– Brian Hurley / Elsie Morrissey

Resolved that Mayor Joanne Morrissey apply for funding under Community Healthy Living.

All in Favor Motion Carried

New Horizons Seniors Program-Funding announcements late December/January.

Heritage Foundation - Mayor Morrissey provided a brief summary on preserving culture.

Mayor Morrissey reminded members of 6:30 p.m. meeting November 14 th with MP McDonald. Councillor Elsie Morrissey will order and pick up lunch for meeting.

Joint Councils– Mayor Morrissey, Deputy Mayor Blair Hurley and Councillor Brian Hurley all attended the Joint Councils October meeting. Speeding Harbour Grace to Carbonear was discussed and reducing speed limit. Paving finished for this year.

January Agenda-Suggested Reschedule meeting with Minister of Transportation.

Seniors Committee- Mayor Morrissey presented a \$200.00 cheque on behalf of the Seniors Committee.

Animal Control – Deferred-Pending meeting.

7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary October General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total Deposited \$14,784.14 receipt# 14027 -14052 Payable \$21,216.28 Cheque # 793-811

Accounts Payable Ledger \$9,155.48 to November 6- 2017 was provided for Councils' review.

Motion 2017 –1356 – Elsie Morrissey / Brian Hurley

Resolved that Accounts Payable in the amount of \$9,155.48 be approved for payment.

All in Favor Motion Carried

Tax Adjustments/Write Offs to October 31- 2017 Report Unavailable.

Tax Arrears to October 31, 2017.

Detailed aged accounts receivables were provided for the information and review of Council.

Total outstanding including 2017 taxes \$258,540.95 .Collections percentage 83%.

Deferred to January 2 nd for Privileged meeting

Small Claims Progress Final Notices sent and Sheriff serving SOC- Deferred to January 2 nd

Deputy Mayor Hurley advised that the town clerk has been making up time for Dr. appointments.

Policy should be the same as Provincial. Members present agreed.

Motion 2017 – 1357– Brian Hurley / Blair Hurley

Resolved that **the town Policy should be in line with Provincial sick days one per month.**

All in Favor Motion Carried

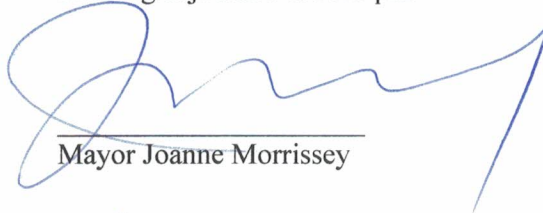
Adjournment

Motion 2017 – 1358– Patrick Mackey / Elsie Morrissey

Resolved that this meeting of council be adjourned until the next regular meeting December 5, 2017 at the Town Council Chambers, North River at 6:30 p.m.

All in Favor Motion Carried

Meeting adjourned at 9:45 pm



Mayor Joanne Morrissey



Sheila Hall, Town Clerk