

Town of North River Minutes Regular Council Meeting December 5, 2017
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey,
Councillors' Kelly Hall, Patrick Mackey, Elsie Morrissey, & Dwight Snow.
Also in Attendance; Sheila Hall- Town Clerk/Administrator
Absent: Deputy Mayor Blair Hurley arrived at 7:25 p.m.
Councillor Brian Hurley arrived at 7:05 p.m.

Mayor Joanne Morrissey called the meeting to order at 6:50 p.m.

1. Agenda and Minutes:

Councillor Dwight Snow requested Ashfords Lane complaint be added to the agenda.

Motion 2017 –1359— Patrick Mackey/ Dwight Snow

Resolved that the agenda for December 5th be accepted with additions.

All in Favor Motion Carried

Motion 2017 –1360— Patrick Mackey/ Dwight Snow

Resolved minutes of the November 7th meeting be adopted as circulated. No errors or omissions.

All in Favor Motion Carried

2. Business Arising:

Boundary Expansion- Clerk reported review of Request for Proposal (RFP) and Terms of Reference (TOR) completed. Municipal Affairs noted two items to be addressed.

1. Determine a time line for receiving the proposals. Suggested the end of January or February would give a commissioner enough time to get a proposal put together.
2. Evaluation Criteria - Proposals are scored out of 100. If council wanted to put more emphasis on the cost or time.

After a short discussion the following motion was put forth.

Motion 2017 –1361— Dwight Snow / Elsie Morrissey

Resolved time line for receiving the proposals will be January 31, 2018

Further resolved Evaluation Criteria will be as follows cost 35 points and timing 15

All in Favor Motion Carried

Short discussion on Municipal Assessment vote. Mayor Morrissey was unaware of additional candidates. It was pointed out that all members were copied on this correspondence. It was suggested in future correspondence should be read out loud.

7:05 p.m. At this point Councillor Brian Hurley arrived

Rules of Procedure Review/Amendment-

Councillor Brian Hurley noted rules already adopted. Suggested highlight changes and distribute to members for discussion at next meeting. All agreed. Deferred.

Website –Name was discussed all agreed on townofnorthriver

Initial setup \$94.10 for the domain and one year hosting of the website.\$70.00 charge to set the domain up and get it on the web. Page design cost \$300.00.Project can start after the New Year.

Motion 2017 –1362— Dwight Snow / Patrick Mackey

Resolved that Councillor Kelly Hall moved forward with website creation.

All in Favor Motion Carried

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Mayor Morrissey reported on RC Parish Council meeting on December 2nd. Parish seems more receptive to partnership idea. It was recommended to identify all possible uses for Parish Hall and consider associated partnership costs verses rental. Suggest trial 6 months to 1 year. Members agreed identify all possible uses for further discussion.

3. New Business:

Ashfords Lane-Councillor Snow reported complaint received concerning camper/vehicles on private property. Noted camper/vehicles are on wheels and drivable. No violation has occurred.

4. Development Applications:

Sean and Cathy Mahoney 244 North River Road Personal Alaskan Sawmill

Motion 2017 -1363— Dwight Snow / Patrick Mackey

Resolved that approval in principal be given applicant, as per submitted application and request to operate a personal Alaskan sawmill, subject to the following conditions;

1. Alaskan sawmill will be located on their property civic address 244 North River Road.
2. Sawmill will be for personal use only.
3. The hours of operation will be between mid-mornings (10:00 a.m. -12:00 p.m.)
or afternoons (1:00 p.m-6:00 p.m.)
4. No operation will be permitted before 10:00 a.m. or after 6:00 p.m.
5. Approval is subject to a yearly review.

Town's Municipal Development Regulations and approval from all other regulatory departments.
All in Favor Motion Carried

5. Correspondence for Action:

Ballfield-two quotes received Bert Snow \$800.00 and John Newell \$500.00
Work has been completed by John Newell and invoice for \$500.00 has been paid.

Church Lane-culvert going across the road is blocked. Recommended next spring when equipment is in the area have culvert cleared. Members agreed. Defer to spring.

Boughs in Cam Hole area have been burned. Cost \$210.00

7:25 p.m At this point Deputy Mayor Hurley arrived.

Farrells Lane Right of Way- Deputy Mayor Hurley reported that Mike Nolan was up and that residents shed is not fine. Peg is half in driveway. ROW 15 ft. Defer to spring for review.

Motion 2017 -1364— Brian Hurley / Patrick Mackey

Resolved that Farrells Lane Right of Way be revisited this spring.
All in Favor Motion Carried

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Joint Council's Economic Development Attraction Package. Yearly Expenditure \$590.91
Deputy Mayor Hurley noted that this was to be based on a per capita.
After much discussion on this item. The following motion was put forth.

Motion 2017 –1365– Brian Hurley / Patrick Mackey

Resolved that the Town of North River is not in support of the current \$590.91 contribution by all towns to the Joint Council's Economic Development Attraction Package project.
Further resolved if the CBN Joint Council reconsiders the cost sharing contribution to be pro-rated based on number of residents or businesses in each community then the Town of North River would be supportive of a cost sharing strategy that is fair for the town.
All in Favor Motion Carried

2018 Draft Budget- Councillor Brian Hurley reviewed revenue and expenses. Small increase in mil rate to 4 and minimum property tax increase to \$400.00.

Motion 2017 –1366– Brian Hurley / Patrick Mackey

Resolved that for the 2018 fiscal year; Council adopts a balanced budget in the amount of \$407,115.00, including Gas Tax revenue of \$31,373.00 with the following tax structure.

Residential & commercial mil rate at 4
Minimum property tax at \$400.00
Business Tax shall remain unchanged at \$300.00

Fees for permits shall be applied according to the following schedule;

Residential Development \$100.00	Commercial Development \$100.00
Extensions \$50.00	General Repairs \$20.00
	Garages/Sheds \$20.00

Other Fees and charges shall be applied according to the following schedule;

Tax Certificate \$100.00	Compliance Letter \$75.00	Pavement Cutting Fees \$1000.00
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Further resolved that the tax discount policy GIS or Widowed Spouses Allowance be accepted

All in Favor Motion Carried

Christmas Office hours.

Motion 2017 –1367– Brian Hurley / Elsie Morrissey

Resolved office closed December 23rd and reopen Tuesday January 2.

Further resolved regular council meeting January 2 nd be moved to January 9 th.

All in Favor Motion Carried

5a. Correspondence for Information

Christmas Tree Lighting December 4 was well attended. Congratulations extended to everyone.

Christmas dinner North Street Café December 11. Menu number of turkey 11 and beef 3
Councillor Snow will contact café with menu order.

Remuneration cheques 4th Quarter-Distributed

Permit Report to November 30-Clerk reported 1 house and 1 shed.

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6. Committee Reports

Bay de Grave-Councillor Mackey updated members on finances, new members and Frank Bishop dedication possibly in the new year, will email date and time to members.

Grants & Applications-

Ballfield-Mayor Morrissey reported discussions with Nancy at ACOA indicates total dollar amount is too high. Phases would be required. Councillor Mackey noted that phases are existing and looks forward to future discussions with ACOA.

Community Healthy Living Fund-Mayor Morrissey reported program over 12 weeks to bring seniors, youth and adults together. Categories discussed. Storytelling, dance, music/song, rug hooking, and painting. Dale Jarvis offered help with Garden Party and old pictures. River fest revival was also discussed.

New Horizons Seniors Program-Funding announcement pending.

Community Garden –exploring town property behind tennis court. Noted that resident has adjoining small parcel of property that would be better suited and that he might be willing to sell.

Motion 2017 –1368– Brian Hurley / Patrick Mackey

Resolved Deputy Mayor Hurley and Councillor Snow approach resident regarding property sale. All in Favor Motion Carried

Strategic Planning-Mayor Morrissey reported \$1294.00 approved for the delivery of the Strategic Planning. Dates were discussed and determined that January 12 and 13 would be good. Mayor Morrissey will check on dates and advise.

Letter of Support- Mayor Morrissey reported Reverend William Strong requested a Letter of Support for a Community Healthy Living Fund application. There was some confusion as to what was being requested and what project. The town has no problem with a letter of support however more details are needed. Mayor Morrissey will contact Reverend Strong and report back.

Joint Councils– Discussed under correspondence for action

Seniors Committee- Mayor Morrissey reported committee looking for new members.

Animal Control –Pending meeting.

7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary November General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total Deposited \$38,751.74 receipt# 14053 -14075 Payable \$15,893.07 Cheque # 812-830

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Accounts Payable Ledger \$10,029.15 to December 5- 2017 was provided for Councils' review.

Motion 2017 –1369 – Elsie Morrissey / Brian Hurley

Resolved that Accounts Payable in the amount of \$10,029.15 be approved for payment.

All in Favor Motion Carried

Tax Adjustments/Write Offs to November 30- 2017

Clerk reported property not assessed double billed and taxes paid. 2 businesses have moved.

Motion 2017 –1370 – Brian Hurley / Elsie Morrissey

Resolved that adjustments in the amount of \$8328.00 as outlined by the clerk be approved.

Further resolved that the appropriate adjustments be made to the tax roll to reflect same.

All in Favor. Motion Carried

Tax Arrears to November 30, 2017.

Detailed aged accounts receivables were provided for the information and review of Council.

Total outstanding including 2017 taxes \$253,438.95 .Collections percentage 84%.

Deferred to New Year for Privileged meeting.

Small Claims Progress Final Notices sent and Sheriff serving SOC- Deferred to New Year

Christmas Bonus

Motion 2017 –1371 – Blair Hurley / Brian Hurley

Resolved town clerk receive a Christmas Bonus in the amount of \$500.00

All in Favor Motion Carried

Discussion on thank you for volunteers. Suggested gift cards for Dan Mahoney & Tom Hall

Noted it would be a nice gesture to give the seniors committee chocolates in appreciation.

Councillor Snow will pick up gift cards and Mayor Morrissey to get chocolates and cards.

Motion 2017 –1372 – Blair Hurley / Brian Hurley

Resolved Councillor Snow get 2 gift certificates and Mayor Morrissey get chocolates and cards

All in Favor Motion Carried

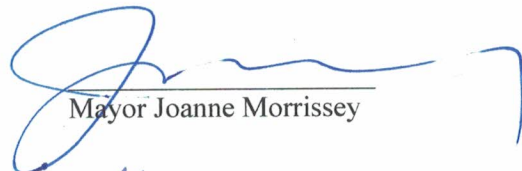
Adjournment

Motion 2017 – 1373– Patrick Mackey / Elsie Morrissey

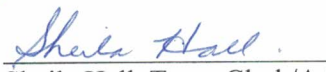
Resolved that this meeting of council be adjourned until the next regular meeting January 9, 2018 at the Town Council Chambers, North River at 6:30 p.m.

All in Favor Motion Carried

Meeting adjourned at 8:30 pm



Mayor Joanne Morrissey



Sheila Hall, Town Clerk/Administrator