

Town of North River Minutes Council Meeting May 1, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey, Deputy Mayor Blair Hurley
Councillors' Brian Hurley, Patrick Mackey, Dwight Snow, Elsie Morrissey, & Kelly Hall.
Also in Attendance; Sheila Hall- Town Clerk/Administrator

Mayor Joanne Morrissey called the meeting to order at 6:45 p.m.

1. Agenda and Minutes:

Motion 2018 –1431– Patrick Mackey / Dwight Snow
Resolved that the agenda for May 1st be accepted as presented.
All in Favor Motion Carried

Motion 2018 –1432– Blair Hurley / Patrick Mackey
Resolved minutes of the April 3rd meeting be adopted as circulated. No errors or omissions.
All in Favor Motion Carried

2. Business Arising:

Boundary Extension-Clerk reported 6 limited call for proposals were sent. Deadline for questions May 4th with closing date for RFP submissions May 25th.Deferred pending RFP submissions.

Water /Sewer Feasibility Study Project No. 17-MCW-17-00028.Total cost \$28,750.00 Municipal share \$2607.00. Deferred pending scheduled meeting Clarkes Beach regarding agreement.

Transportation meeting- Deferred pending scheduled meeting with Minister and MHA.

ATIPPA- appoint Head of public body. Copy of email from ATIPP copied to council.
Clerk reported Head of public body would sign off on any ATIPP documents prior to release from coordinator. There was more discussion on ATIPP privacy and finance/arrears meetings. Clerk reported as per ATIPP and arrears, moving forward only dollar amounts to be reviewed.

ATIPP Head of public body appointed.

Motion 2018 –1433– Patrick Mackey/ Dwight Snow
Resolved that Deputy Mayor Blair Hurley be appointed as head of public body.
All in Favor Motion Carried

Property cleanup 15 Dr.Whalens Rd-Contractor agreed to cleanup. Clerk to schedule meeting between contractor, resident and a couple of council members to discuss property clean up. It was agreed that entire property must be cleaned up. Councillor Patrick Mackey offered to attend meeting. Clean up Agreement was reviewed and all present agreed on its content. Clerk to schedule meeting around residents' time and advise all. Deferred pending meeting.

Frosts Lane ROW width – Letter sent to residents was copied to members. Deputy Mayor Blair Hurley reported he and contractor had visited site. Problem area by brook was discussed. Some work is needed, options discussed were additional 3-4 ft required, or box at start of lane. Suggested have engineer visit site for recommendations.

Noted residents seem receptive to working towards finding a solution. Deputy Mayor Blair Hurley to approach residents and engineer for possible solutions and report back.

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War Memorial -account and disbursement of funds. Councillor Elsie Morrissey reported correspondence received "Clarke's Beach Town Council has decided since there is no current CMNS committee in place, plans should be made amongst the Towns involved to disburse the funds remaining in the CMNS Committee account. Councillor Elsie Morrissey advised that Makinsons still interested, as well interest from South River. Members agreed that funds are to be used for the Memorial. Councillor Elsie Morrissey to schedule meeting with the four towns reps to decide on War Memorial disbursement of funds. Suggested have list of suggestions. Deferred.

Councillor Kelly Hall declared conflict of interest on the next item on the agenda as contractor is a relative and left the chambers at 7:10 p.m.

Potholes- Madengail Lane, Halls Rd ,Newells Rd, Snows Rd, Boones Lane and Burseys Road. Councillor Patrick Mackey had obtained three quotes on problem areas. Reviewed by council. Lowest quote received Dan Mahoney contract price \$600.00 for 2 loads class A.

Whereas Dan Mahoney contract price \$600.00 for 2 loads class A lowest quote received.

Motion 2018 –1434– Brian Hurley / Dwight Snow

Resolved that the town hire Dan Mahoney to fill potholes in above problem lanes.

6 In Favor Mayor Joanne Morrissey, Deputy Mayor Blair Hurley, Councillors Brian Hurley, Patrick Mackey, Dwight Snow & Elsie Morrissey,

1 Abstained Councillor Kelly Hall- conflict of interest

Motion Carried

Councillor Kelly Hall was called back to the chambers at 7:20pm

Newsletter -copied to members. Capital works discussed, list roads in general and update grants. Post on website instead of mail, residents who want a paper copy can contact the office. Members agreed change mail out dates to June and December instead of quarterly. Newsletter -Deferred pending councils final review.

Multipurpose Court equipment approved \$8000.00 - Deputy Mayor Blair Hurley advised removal of old equipment uncertain. After further discussion the following motion was put forth.

Motion 2018 –1435– Brian Hurley/ Dwight Snow

Resolved that if local resident not interested in removing old equipment that the town hire backhoe for disposal of old equipment.

Further resolved Deputy Mayor Blair Hurley proceed and purchase equipment.

All in Favor Motion Carried

New Horizons - Project Number: # 1501271.Approved \$ 22,655.00

Councillor Dwight Snow reported water sample received. Recommendation on water system pending. Councillor Snow will contact Hammond.

Deputy Mayor Blair Hurley presented breakdown on commercial quality material quote.

Building accessibility regulations were copied to Deputy Mayor and reviewed.

New kitchen & bathroom discussed. Tender and scope of work is still needed. Deputy Mayor Blair Hurley and Councillor Dwight Snow will revise scope of work for next meeting. Deferred.

Summer Kids program approved \$8000.00- Mayor Joanne Morrissey suggested advertise for co-ordinator and summer student employment. Clerk to advertise co-ordinator and student.

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Summer Camp-Discussion on number of students' ratio, costs and advertise parents meeting
Motion 2018 -1436- Patrick Mackey/ Dwight Snow
Resolved that Mayor Joanne Morrissey proceed with whatever applications are required.
All in Favor Motion Carried

Council Shed location-Councillor Patrick Mackey had talked to contractor approx. cost \$1800.00 + tax for relocation. Noted portion of chain link fence must be removed and grounds prepped prior to placement of shed. After further discussion on sheds the following motion was put forth.
Motion 2018 -1437- Brian Hurley/ Elsie Morrissey
Resolved that Councillor Patrick Mackey obtain quotes for ground preparation, prior to relocation
Further resolved after ground preparation Councillor Mackey have contractor proceed with relocation of a 6 x 12 shed from 43 North River Rd council property to tennis court 219-221 North River Rd and relocation of a 16 x 24 shed from council property by ballfield to council grounds 43 North River Rd
All in Favor Motion Carried

GCOS authorization on line grants was discussed.
Motion 2018 -1438- Patrick Mackey/ Dwight Snow
Resolved that Mayor Joanne Morrissey authorized as primary contact GCOS on line grants and Councillor Kelly Hall as secondary.
All in Favor Motion Carried

Seasonal worker-safety training and emergency first aid required, list all duties. Work term 12 weeks. Advertisement was reviewed by all present. Members agreed ad good to advertise.

3. New Business:

Leadership and Administration Policy-Occupational Health & Safety-Review and adoption.
Motion 2018 -1439- Blair Hurley/ Patrick Mackey
Resolved that the Leadership and Administration Policy be adopted as presented.
Further resolved that policy be displayed in a prominent council building place.
All in Favor Motion Carried

Stop Sign purchases-reported signs are missing Cummings Lane, Morgan's and Halls Roads.
Noted council already has one sign.
Motion 2018 -1440- Brian Hurley/ Dwight Snow
Resolved that the clerk order two additional stop signs.
Further resolved that installation of signs be included with maintenance jobs.
All in Favor Motion Carried

Bank account-Grants-Councillor Brian Hurley pointed out the need to separate grant money from operating account. Dance funds \$1945.25, X Generation balance \$2952.62, Community Garden \$5000.00, Summer Rec \$8000.00, Playground Equip \$8000.00 & New Horizons \$22655.00
Motion 2018 -1441- Brian Hurley / Blair Hurley
Resolved that the town arrange Scotiabank account setup for grant funds.
Further resolved that grant funding totaling \$48552.87 be transferred into new grant account.
All in Favor Motion Carried

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Harris & Assoc MCW Water/Sewer Study Invoice \$22,727.68 copied and reviewed by council
Transfers -MCW deposit \$18,549.23 + town share \$3800.00 and Gas Tax deposit \$15,686.31

Motion 2018 –1442– Brian Hurley / Dwight Snow

Resolved that Harris & Assoc Water/Sewer Study Invoice \$22,727.68 be paid out of MCW.

Further resolved that transfers be made from operating account into MCW account \$18,549.23 + towns share \$3800.00 and \$15,686.31 into Gas Tax account.

All in Favor Motion Carried

MCW Infrastructure Approval & Agreement- copied and reviewed by council
Prime Consultant

Motion 2018 –1443– Brian Hurley / Blair Hurley

Resolved that the town of North River enter into and sign Municipal Infrastructure Agreement.

Further resolved that Harris and Associates be named Prime Consultant

All in Favor Motion Carried

Standing Committee Appointments-

Councillor Brian Hurley nominated Mayor Joanne Morrissey to the finance committee Seconded by Councillor Patrick Mackey. Mayor Joanne Morrissey accepted.

Councillor Patrick Mackey nominated Mayor Joanne Morrissey to the seniors committee

Seconded by Dwight Snow. Mayor Joanne Morrissey accepted.

After further discussion the following motion was put forth.

Motion 2018 –1444– Patrick Mackey / Dwight Snow

Resolved that Mayor Joanne Morrissey be appointed to the finance and seniors committee

Further resolved that Councillor Brian Hurley is appointed chair of finance.

All in Favor Motion Carried

Motion 2018 –1445– Patrick Mackey / Dwight Snow

Resolved that committee appointments shall be as follows:

Bay de Grave -Councillors' Patrick Mackey and Dwight Snow.

Animal Control-Councillor Brian Hurley

Finance - Councillor Brian Hurley & Mayor Joanne Morrissey

Grant Applications -Mayor Joanne Morrissey & Councillor Kelly Hall

General Maintenance & Complaints- Deputy Mayor Blair Hurley, Councillors' Brian Hurley, Patrick Mackey & Dwight Snow.

Joint Council- Mayor Joanne Morrissey

Seniors Committee- Councillor Elsie Morrissey & Mayor Joanne Morrissey

All in Favor Motion Carried

Ditching-Track Water -Noted water has found a new flow path. Discussion on possible solutions, put a culvert in section or dig a new ditch along boggy lane to accommodate all the water and divert it directly downhill to the river. Afterwards it was decided that Councillor Patrick Mackey or Councillor Dwight Snow will schedule site visit with engineer for recommendations.

ATV complaints- RCMP issue. Clerk to extend invitation to RCMP to attend June 5 meeting.

Effords Road culvert-Noted culverts are deemed to be on private property and more specifically, in personal driveway, council will not replace culverts on private property. Clerk to draft letter.

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Garbage 244 North River Road-address mistake-Noted in future, member of council to investigate and confirm prior to phone call or notices being issued.

4. Development Applications:

104 North River Road-Garage

Motion 2018 –1446– Brian Hurley / Dwight Snow

Resolved that approval in principal be given applicant, as per submitted application, to construct a 16 x 24 garage at 104 North River Rd, subject to the following conditions;

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

244 North River Road-Garage and greenhouse

Motion 2018 –1447– Blair Hurley / Dwight Snow

Resolved that approval in principal be given applicant, as per submitted application, to construct a 20 x 30 garage and greenhouse at 244 North River Rd, subject to the following conditions;

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

5. Correspondence for Information Clar Simmons Scholarship deadline Aug 17, (Filed)

6. Committee Reports

Bay de Grave-Councillor Patrick Mackey provided a brief report on outside areas, Firemen's Ball went well and extended invitation to members & residents to the May 17 dedication.

Grants – Report under business arising.

Joint Councils–No report available.

Seniors Committee- Councillor Elsie Morrissey reported low membership, new members' needed.

Animal Control- Clerk reported dog was attacking livestock and chasing residents. Clerk to draft final letter and copy RCMP and animal control officer. Referred to RCMP.

7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were unavailable for Council. Councillor Brian Hurley provided the following report.

Financial Transaction Summary April General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total deposited \$67,696.13 receipt# 14266-14320.

Balance \$123,847.63. Noted deposit includes \$48,552.25 grant funding received to be transferred.

Total payable \$59,580.52 cheque # 918-940

Accounts Payable Ledger \$9,920.06 to May 1- 2018 was provided for Councils' review.

Motion 2018 –1448– Elsie Morrissey / Blair Hurley

Resolved that Accounts Payable in the amount of \$9,920.06 be approved for payment.

All in Favor Motion Carried

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Tax Adjustments/Write Offs to May 1, 2018

Clerk reported as per section 111 Municipalities Act. Exemption and remission

111. (1) A person may apply to a council for, and the council may, by a vote of 2/3 of the councillors in office, grant an exemption, remission or deferment of taxes and interest on the taxes, either in whole or in part, for those periods of time that the council decides and the council may determine the evidence which it shall require to warrant the exemption, remission or deferment.

Whereas request falls under section 111 Municipalities Act

Motion 2018 –1449– Brian Hurley / Dwight Snow

Resolved that the amount of \$1,602.00.00 as outlined by the clerk be approved for refund.

Further resolved that the appropriate adjustments be made to the tax roll to reflect same.

All in Favor. Motion Carried

Tax Arrears to April 30, 2018 No Report available

Detailed aged accounts receivables - No Report available

Small Claims Progress - No Report available

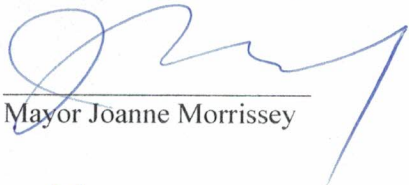
Adjournment

Motion 2018 –1450– Blair Hurley / Patrick Mackey

Resolved that this meeting of council be adjourned until the next regular meeting June 5, 2018 at 6:30 p.m. at the Town Council Chambers, 43 North River Road.

All in Favor Motion Carried

Meeting adjourned at 9:30 P.M.



Mayor Joanne Morrissey

Sheila Hall

Sheila Hall, Town Clerk/Administrator