

Town of North River Minutes Council Meeting June 5, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey, Deputy Mayor Blair Hurley
Councillors' Brian Hurley, Patrick Mackey, Dwight Snow, Elsie Morrissey, & Kelly Hall.
Also in Attendance; RCMP Sargent Hillier & Sheila Hall- Town Clerk/Administrator

Mayor Joanne Morrissey called the meeting to order at 6:30 p.m. Welcomed RCMP Sargent Hillier and turned the floor over to him. Sargent Hillier fielded many questions from councilors. Noted complaints on quads and bikes have been received. Sargent Hillier advised that residents should notify RCMP of times and info.

Animal Protection Act was discussed. Noted inform RCMP that animal has been picked up three times and to request RCMP get involved.

D.A.R.E program was discussed. Noted 89% of schools in this area have had this program introduced. Much discussion on the importance of D.A.R.E. Suggested letter of concern on remaining %.

Property cleanup & assistance also discussed. Noted to call RCMP if any trouble arises. Sargent Hillier thanked council for their time and then left the chambers. 7:20 p.m.

1. Agenda and Minutes:

Motion 2018 –1453– Blair Hurley / Dwight Snow

Resolved that the agenda for June 5 be accepted as presented.

All in Favor Motion Carried

Noted minutes should reflect that three quotes were received.

Motion 2018 –1454– Blair Hurley / Dwight Snow

Resolved minutes of the May 1st meeting be adopted with amendments.

All in Favor Motion Carried

Motion 2018 –1455– Brian Hurley / Dwight Snow

Resolved minutes of the May 9th 2:50 p.m. meeting be adopted as circulated. No errors or omissions.

Further resolved that motions 2018 –1450 and 2018 –1451 development applications be ratified.

All in Favor Motion Carried

2. Business Arising:

Boundary Extension-Clerk reported 6 limited call for proposals were sent closing date for RFP submissions was May 25th. Two received LW Consulting and Wood Environment & Infrastructure Solutions. After review, based on costs, it was recommended that the RFP be awarded to Wood Environment & Infrastructure Solutions. Members agreed.

Whereas limited call for proposals were issued and two were received.

And Whereas Wood Environment was the lowest proposal at \$17,200.00

Motion 2018 –1456– Brian Hurley / Dwight Snow

Resolved that Wood Environment & Infrastructure Solutions be awarded the contract for North River boundary expansion.

Further resolved contract be reviewed by Council & Municipal Affairs prior to signing.

All in Favor Motion Carried

Town of North River Minutes Council Meeting June 5, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

Water /Sewer Feasibility Study Project No.17-MCW-17-00028.Total cost \$28,750.00 Municipal share \$2607.00.

Mayor Joanne Morrissey and Deputy Mayor Hurley had attended a meeting with Clarkes Beach council in May regarding a Water /Sewer agreement. Deputy Mayor Hurley reported meeting went well, Clarkes Beach seems very receptive to idea.

Breakdown on cost per residence, equal shares, and towns' share of maintenance on water shed. Noted rough estimate \$400 to \$450 per household. Councillor Brian Hurley will look into finances, but first requires more info from Clarkes Beach. Next step public consultation with residents required for their input. Deputy Mayor Hurley will draft letter of thanks to Clarkes Beach and pursue required info prior to public consultations.

Transportation meeting- May 9th meeting with Minister and MHA was discussed. Councillor Kelly Hall informed members that road pictures had been sent to Ministers office. Members were reminded that culverts could be done immediately. Councillor Patrick Mackey can provide local supervisors name and can meet with engineer. Councillor Kelly Hall will follow up.

War Memorial -account and disbursement of funds. Councillor Elsie Morrissey reported correspondence received "Clarke's Beach Town Council has decided since there is no current CMNS committee in place, plans should be made amongst the Towns involved to disburse the funds remaining in the CMNS Committee account.

Councillor Elsie Morrissey and Mayor Joanne Morrissey attended a meeting in Clarkes Beach on June 4 with town reps to decide on War Memorial disbursement of funds.

Council was copied on June 5th email from Clarkes Beach.

"Meeting of Clarke's Beach Town Council held on June 4th 2018, Council agreed to accept responsibility for the funds remaining in the now defunct CMNS Committee account. The funds when received by the Town of Clarke's Beach will be used solely for expenses incurred for the War Memorial. The Town Council will ensure that the Town's involved will receive a report showing how the funds were dispersed. This report will be made available at year end.

We trust this is to your satisfaction. Thank you for your co-operation."

It was suggested bronze plaque with names of everyone that raised money. Councillor Elsie Morrissey to investigate possibility and report back. Afterwards the following motion was made.

Motion 2018 -1457- Brian Hurley / Dwight Snow

Resolved that if Clarkes Beach doesn't agree with bronze plaque that this issue be finalized and that money be returned to Clarkes Beach strictly for expenses incurred for the War Memorial.

All in Favor Motion Carried

Property cleanup 15 Dr. Whalens Rd- May 9th meeting at 5:30 p.m. in attendance Mayor Joanne Morrissey, Deputy Mayor Blair Hurley, Councillor Patrick Mackey, contractor, property owners and Sheila Hall- Town Clerk/Administrator.

It was pointed out that the property is littered with debris and discarded vehicles.

Old trailer that was to be removed last year and partial vehicle on roadside easement are still there. Also pointed out that numerous removal orders have been issued over the years and resident has been non-compliant to date. Final chance to deal with this issue. Residents can clean up property themselves or council will enforce regulations and hire contractor to complete work. All work will be at owners' expense. Cost approximately \$6K-\$10K. After much discussion on cost saving measure for residents, members agreed final time extension July 1st, 2018, with the opportunity for residents to address this problem themselves. Note date as final notice. In the absence of complying with final clean up order on or before July 1, 2018 satisfactory to the Town, the Town

Town of North River Minutes Council Meeting June 5, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

will hire contractor to enforce its regulations and remove all debris/junk/ abandoned vehicles at property owners' expense. Entire property must be cleaned up.

Motion 2018 -1458– Brian Hurley / Blair Hurley

Resolved that final extension July 1st, 2018, with the opportunity for residents to address this problem themselves.

Further resolved if non-compliant with final clean up order on or before July 1, 2018 satisfactory to the Town, the Town will hire contractor to enforce its regulations and remove all debris/junk/ abandoned vehicles at property owners' expense.

All in Favor Motion Carried

Frosts Lane ROW Problem brook area Site visit –Deputy Mayor Blair Hurley reported he and engineer had visited site and recommends to approach property owner additional 3-4 ft would be required, Noted residents seem receptive to working towards a solution. Deputy Mayor Blair Hurley to approach residents and report back.

Track area-Boggy lane -Water Issues- Engineer had visited site and advised no solution possible as wet area, natural ground water. Suggest have engineer send written confirmation of site visit.

Potholes- Madengail Lane, Halls Rd ,Newells Rd, Snows Rd, Boones Lane and Burseys Road. Councillor Patrick Mackey had reviewed problem areas with contractor. Price includes 2 loads class A for all and back drag in some areas.

Newsletter -copied to members. Capital works discussed, list roads in general and update grants. Mayor Joanne Morrissey to update grants. Post on website instead of mail, residents who want a paper copy can contact the office. Members agreed change dates to July and December. Deferred pending final draft.

Multipurpose Court equipment approved \$8000.00 - Deputy Mayor Blair Hurley reported old equipment will be removed. Basketball equipment and net have been purchased from Coastal and delivered and that local resident would install posts. Suggested Bay Roberts has two hockey nets at \$500.00 .Pavement recoating, swings and benches in tennis court were discussed. Deferred

New Horizons –Working on new application, letters of support received. Deferred

New Horizons - Project Number: # 1501271.Approved \$ 22,655.00

Councillor Dwight Snow reported adjusted bill for water analysis \$288.00 was received. Water assessment has been completed with recommendation on water system still pending. There was much discussion around building accessibility regulations & kitchen/bathroom renovations. Scope of work is still required prior to tender. Noted with new application pending Mayor Joanne Morrissey, Deputy Mayor Blair Hurley and Councillor Dwight Snow will meet with contractor to help revise current scope of work for next meeting. Deferred

Community Garden- Discussion around rental of boxes, starter plants and notice sent to residents.

Council Shed Relocation -

Councillor Patrick Mackey reported approx. \$1800.00 + tax for relocation. Portion of chain link fence to be removed and grounds prepped prior to placement of shed. Councillor Mackey had requested local contractors to quote the work around the moving of the two sheds. One quote received to date noted three quotes required.

Whereas three quotes are required, and only one received.

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Town of North River Minutes Council Meeting June 5, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

Motion 2018 –1459– Brian Hurley / Elsie Morrissey

Resolved that timeline for quotes on ground prep work be extended.

Further resolved if additional quotes are received, work to be awarded to lowest quote.

All in Favor Motion Carried

Ballfield meter-Short discussion around cost verses need.

Motion 2018 –1460– Dwight Snow / Elsie Morrissey

Resolved the ballfield meter be removed. Clerk to notify Newfoundland Light & Power.

All in Favor Motion Carried

2020 NL Games-Councillor Patrick Mackey noted Bay Roberts is hosting games and good time to partner with them over soccer field as a second field would be needed for games. Great opportunity for the town to apply for funding to do work on the ballfield.

Deputy Mayor Blair Hurley will approach Bay Roberts for further info.

Summer Kids program approved \$8000.00- Mayor Joanne Morrissey reported 40 kids, limited to residents. All Hallows gym available for occasional use.

Registration costs discussed.

Motion 2018 –1461– Brian Hurley / Dwight Snow

Resolved registration costs \$25.00 per family (2) & additional \$10.00 per field trip includes lunch

All in Favor Motion Carried

Mayor Joanne Morrissey & Deputy Mayor Blair Hurley declared conflict of interest on the next item as applicants are relatives & left the chambers at 7:30 p.m.

Employment coordinator and summer student - Committee recommendations 5 local residents.

Motion 2018 –1462– Patrick Mackey / Brian Hurley

Resolved that based on qualifications & skills that Committee schedule interviews to fill four positions.

Further resolved that Councillor Elsie Morrissey be appointed to Grant Committee.

And be it further resolved that OH & S Act and Regulations -duties of employers be followed.

All in Favor Motion Carried

Mayor Joanne Morrissey & Deputy Mayor Blair Hurley returned to chambers at 7:40 p.m.

Seasonal maintenance worker- applications were reviewed by Committee.

Recommendation based on qualification, skills & familiarity.

Motion 2018 –1463– Patrick Mackey / Brian Hurley

Resolved based on qualification, skills & familiarity Kevin McLean be hired for maintenance position, 12 weeks work term with possible extension.

Further resolved that OH & S Act and Regulations -duties of employers be followed.

All in Favor Motion Carried

First Aid Kits Purchase-Councillor Mackey had suggested check Ackland Grainger for purchase. Whereas Councillor Kelly Hall had purchased 2 mobile First Aid Kits for the summer programs.

Motion 2018 –1464– Dwight Snow / Elsie Morrissey

Resolved that Councillor Patrick Mackey purchase 1 First Aid Kit for the office.

Further All in Favor Motion Carried

Clean Up Day-Set for June 9 rain or shine, with refreshments at the town hall afterwards.

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3. New Business:

Working Alone Policy- Copied and Reviewed by council.

Motion 2018 –1465– Brian Hurley/ Dwight Snow

Resolved that the Working Alone Policy be adopted as presented.

All in Favor Motion Carried

Municipal Orientation-Suggested hire person for orientation. After much discussion on implementation & time, it was decided that the town clerk conduct Municipal Orientation.

Boones Lane-Noted water buildup causing flooding issues on residential property.

Motion 2018 –1466– Brian Hurley/ Dwight Snow

Resolved that engineer visit site to determine proper course of action to rectify problem.

All in Favor Motion Carried

Dog Park- construction request received and copied to council-Deferred

Dances-Dates discussed August 25th end of summer. Deferred

Remuneration cheques 2nd quarter distributed. Taxation discussed.

4. Development Applications:

61 CB Hwy-12 x 20 deck-Deferred pending plot plan

28 North River Road-Single Family Dwelling. Permit Extension

Clerk reported approval in principal was given in 2017 and permit has since expired.

Whereas approval in principal was given to applicant, to construct a single family dwelling at 28 North River Rd, and permit has since expired.

Motion 2018 –1467– Patrick Mackey / Dwight Snow

Resolved that permit be extended for a period of one year.

All in Favor Motion Carried

5. Correspondence for Information Clar Simmons Scholarship deadline Aug 17, (Filed)

6. Committee Reports

Bay de Grave-Councillor Patrick Mackey updated members on the May 17 dedication.

Grants – Report under business arising.

Joint Councils– Annual Dinner June 28, RSVP by Thursday, June 14.

Seniors Committee- Councillor Elsie Morrissey reported committee is looking for activity ideas.

Animal Control- No scheduled meeting-No report

7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary May General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total deposited \$51,839.06 receipt# 14321-14368. Balance \$111,855.46. Noted deposit includes MOG \$26,570.05. Total payable \$64,006.89 cheque # 942-956

Accounts Payable Ledger \$4,389.85 to May 31- 2018 was provided for Councils' review. Accounts Grants Payable Ledger \$5,515.48 to May 31- 2018 was provided for Councils' review. **Motion 2018 –1468–** Elsie Morrissey / Brian Hurley Resolved that Operating Accounts Payable in the amount of \$4,389.85 be approved for payment. Further resolved that Grants Accounts Payable in the amount of \$5,515.48 approved for payment. All in Favor Motion Carried

Tax Adjustments/Write Offs to May 31, 2018-No Adjustments reported.

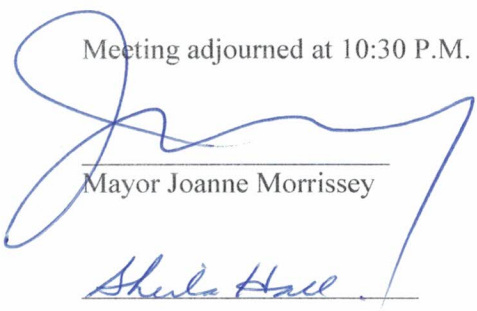
Tax Dollar Arrears to May 31, 2018
Detailed aged accounts receivables were provided for the information and review of Council. Total outstanding including 2018 taxes \$358,616.41 .Collections percentage remains at 85%.

Small Claims Progress- Final Notices sent and SOC served. No Report.

Adjournment

Motion 2018 –1469– Blair Hurley / Patrick Mackey Resolved that this meeting of council be adjourned until the next regular meeting July 3, 2018 at 6:30 p.m. at the Town Council Chambers, 43 North River Road. All in Favor Motion Carried

Meeting adjourned at 10:30 P.M.



Mayor Joanne Morrissey



Sheila Hall

Sheila Hall, Town Clerk/Administrator