

# Start-Up Meeting Notes

|                              |                                                                                                                                                  |                     |                                                                  |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|------------------------------------------------------------------|
| <b>Date:</b>                 | June 27, 2018                                                                                                                                    | <b>Chairperson:</b> | Mayor Joanne Morrissey                                           |
| <b>Location:</b>             | North River Municipal Building                                                                                                                   | <b>Subject:</b>     | North River Municipal<br>Boundary Extension Feasibility<br>Study |
| <b>Referenced Materials:</b> | "[Click to type]"                                                                                                                                |                     |                                                                  |
| <b>Attendees:</b>            | Joanne Morrissey, Kelly Hall, Pat Mackey, Dwight Snow, Elise Morrissey, Blair Hurley, Brian Hurley, Sheila Hall, Clifford Smith, Nancy Griffiths |                     |                                                                  |
| <b>Prepared by:</b>          | Nancy Griffiths                                                                                                                                  | <b>Issued To:</b>   | Sheila Hall                                                      |
| <b>Meeting Length:</b>       | 1 hr                                                                                                                                             | <b>Issue Date:</b>  | July 3, 2018                                                     |

## Safety Moment:

Discussed traffic issues on Veteran's Memorial Highway

## Discussed:

### 1. Introductions

Attending for the Town of North River were Town Councillors: Joanne Morrissey (Mayor), Kelly Hall, Pat Mackey, Dwight Snow, Elise Morrissey, Blair Hurley, and Brian Hurley along with Town Clerk, Sheila Hall. Clifford Smith and Nancy Griffiths attended on behalf of Wood.

### 2. Purpose of the Project

The Town of North River has very little land left for development and requires expansion areas for anticipated residential subdivision development. Various lands (e.g., L.T. Stick Drive) near the Town that had previously been associated with North River now belong to the Town of Bay Roberts or other municipalities. Otterbury, which was once part of North River, was incorporated into the Town of Clarke's Beach. Both residential properties and cabins are located in the Snow's Pond area.

The Snow's Pond area has 6 or 7 fulltime residences and the remainder are cabins. The property owners have a residents committee that collects fees for services such as

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Registered in Canada  
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## **Discussed:**

garbage collection and maintenance of the gravel road (gravel and ditching recently completed). Committee representatives have approached the Town seeking provision of services (e.g., garbage collection, road maintenance, snow clearing). There is interest in having development control and some concern about Eastern Regional Services Board providing waste collection and increased costs. Some individuals may object to being incorporated into the Town.

For its current residents, the Town provides weekly curbside and bulk garbage collection but not recycling; snow clearing; road maintenance and upgrading on all side streets; street lighting; animal control; fire protection; recreation and social programs for seniors and children. There are no public water and sewer services in North River. The Town maintains its own municipal building and storage facilities. Snow clearing and garbage collection are contracted out. Fire services are organized through the Bay de Grave Regional Services Board, which also includes some of the home owners and cabin owners outside of municipalities. Metals are taken by a junk yard in Bay Roberts. There is some illegal dumping and it is known that some cabin owners leave their waste beside residences in North River.

### **3. Stakeholders**

Sheila Hall, with assistance from Pat Mackey if required, will generate a list of individuals and groups with contact information. Identified individuals include Pat Wadden, Gail Clouston, Bernadette Snow, Gary and Margie Parsons. Other stakeholders include Department of Municipal Affairs and Environment and possibly Service NL. Likely also, the Town of Bay Roberts and possibly the Town of Clarke's Beach.

### **4. Available Information**

Wood will work with the Town Clerk to collect any available data and information that will be useful for the study.

### **5. Schedule**

The Project schedule was updated to reflect a start date of 2 weeks later than originally anticipated. This currently means a Project start of late June with anticipated completion of mid to late August.

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## Discussed:

### 6. Public Meeting

The Town feels that given there are about 40 cabins in the areas of interest, that summer is a good time for a public meeting. Thursday August 16 was chosen as the meeting date. The meeting will be placed on the Town's website and Facebook page (maintained by Kelly Hall). Free ads are available through the Compass and Eastlink Cable community channel. Posters can be placed at Town Hall, Post Office, Sam Snow's store, and at the Mall in Bay Roberts. Wood will create the content.

### 7. Challenges

Identified challenges include a boundary conflict. A portion of the area being requested overlaps with the Town of Bay Roberts Planning Area Boundary (not Municipal Boundary). This is the result of a previous decision by the North River Council to permit a boundary change that relinquished the land.

### 8. Other Potential Land Use Opportunities and Constraints

The Mussel Bed area has recreation and tourism potential for the Town of North River. A historic walking trail (Henry Crout's Way Trail) exists in the area.

The proposed extension areas may overlap with some blueberry farm and pasture areas. Wood will review the Provincial Land Use Atlas and boundaries of neighbouring communities to identify Provincial interests and other potential conflicts.

| Actions                              | Action by    | Due date     |
|--------------------------------------|--------------|--------------|
| Prepare contact list                 | S. Hall      | July 6, 2018 |
| Provide list of data and information | N. Griffiths | July 6, 2018 |

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Continued...

| Actions                                                                                   | Action by                | Due date      |
|-------------------------------------------------------------------------------------------|--------------------------|---------------|
| Generate content to promote public meeting                                                | N. Griffiths             | July 13, 2018 |
| Collect information on municipal boundaries, municipal planning areas and other land uses | N. Griffiths / J. Abbott | July 20, 2018 |

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