

Town of North River Minutes Council Meeting August 14, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey, Deputy Mayor Blair Hurley
Councillors' Kelly Hall, Brian Hurley, Patrick Mackey, Elsie Morrissey & Dwight Snow,
Also in Attendance; Sheila Hall Town Clerk/Administrator

Mayor Joanne Morrissey called the meeting to order at 6:45 p.m.

1. Agenda and Minutes:

Motion 2018 –1484– Patrick Mackey / Blair Hurley
Resolved that the agenda for August 14th be accepted as presented.
All in Favor Motion Carried

Motion 2018 –1485– Brian Hurley / Dwight Snow
Resolved minutes of the July 3rd meeting be adopted as circulated.
All in Favor Motion Carried

Boundary Extension- minutes of June 27th meeting with Wood Environment & Infrastructure Solutions were tabled. Noted as per Wood Environments request June 27th no council members' to attend as meeting is for Snows Pond and area residents input only.

June 27th items discussed were: Background, current and anticipated issues, future development, committees or representatives of Snow's Pond and opportunities to provide town services. Consultant to send list of remaining data required prior to August 16th public meeting with council. Noted due to ATIPP no names to be released. August public meeting RC Parish Hall confirmed.

7:00 p.m. at this point in the meeting delegation arrived:
Kelly Drolet, Joseph Morrissey & Jenny Morrissey.

Mayor Joanne Morrissey welcomed the delegation and explained that this was councils first attempt at executing a kid's summer camp and that in her opinion camp ran fairly smoothly. There were a few minor bumps along the way but at no time were the kids safety jeopardized. The kids had a very enjoyable summer and that was the goal at the onset. There are plans to meet with parents after camp is finished to gather feedback/complaints. She then turned the floor over to the delegation. Resident expressed disappointment as no adult hired as coordinator. Noted that the town did advertise for coordinator however no applications were received. Hiring committee did the best they could to fill position based on applications received. Safety/supervision issues also discussed. Noted some members of council did supervise and first aid certificates were in place. Apology for being disrespected was given to resident in question & student was spoken to. Mayor Joanne Morrissey again noted this was councils first attempt and that we have learned. She thanked the delegation for their concerns and they left the chambers. 7:20 p.m.

Report on daily attendance was requested for the next meeting.

2. Business Arising:

Water /Sewer Feasibility Study
Project No.17-MCW-17-00028.Total cost \$28,750.00 Municipal share \$2607.00.



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Town of North River Minutes Council Meeting August 14, 2018
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Mayor Joanne Morrissey reported Clarkes Beach had meeting, will send written request for update.

Transportation –some work has been done. Suggest keep up emails. Councillor Kelly Hall will continue to follow up.

War Memorial –CMNS Account disbursement of funds. Councillor Elsie Morrissey reported still having a problem with second signing authority.

Members agreed to uphold the June 5th motion of council. Motion 2018 –1457– Brian Hurley / Dwight Snow that this issue be finalized and that money be returned to Clarkes Beach strictly for expenses incurred for the War Memorial.

Suggested town send letter to all towns involved in order to expedite transfer of funds to appoint new signing authority on the CMNS War Memorial Committee.

Property cleanup 15 Dr.Whalens Rd-Members agreed to uphold the May 9th ratified motion of council. Motion 2018 –1458– Brian Hurley / Blair Hurley if non-compliant with final clean up order on or before July 1, 2018 satisfactory to the Town, the Town will hire contractor to enforce its regulations and remove all debris/junk/ abandoned vehicles at property owners' expense.

Clerk reported that contractor had sent a list of items to be addressed by council.

1. Exact location of the septic field on the above mentioned property is needed;
2. Two members of council accompany & advise what items are to be removed from property;
3. Require before & after pictures to cover both parties in what is removed & what was left as is;
4. Reminder that contractor is taking "heavy equipment" on to this property so more than likely there will be some damage to current landscaping but will keep it to a minimal and tidy up (as much as possible) any damage done.

Councillors Patrick Mackey, Brian Hurley and Elsie Morrissey advised they would accompany **Clerk to advise resident 14 days and contractor.**

Boones Lane water issues-Members copied on engineers' second site visit to review options to correct drainage problems in the area. Engineers second report as follows:

"there is no place to discharge this storm water without running it on to private land. This would have to be agreed on by council and the homeowner. That being said the best-case solution is to make the existing culvert the lowest point and direct the water to the existing discharge point across the road. Currently the low point is at the existing guy pole on the left side of the road. I would suggest to fill in the road 300mm in the area and construct a ditch grading from the pole to the existing culvert. You may have to fill in the pole area to construct this ditch. Also cleanup of the discharge area is required to provide a more unrestricted flow and avoid ponding. "

Sunset Ridge-"the main issues on Sunset Ridge is ditching and rock. There is an area north of the senior's homes where rock is visible at the road surface and in the ditch. This rock should be removed before asphalt is placed. Rock removal is also required in ditch to maintain required depth. There was also an area of unsuitable material in road bed which needs to be removed and replaced with rock fill to stabilize road before placing of class B and class A.

Members agreed that both problems must be addressed prior to Capital Works paving.

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Town of North River Minutes Council Meeting August 14, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

Track area -Water Issues- Reported water isn't getting into the culvert. Discussion on ditching. Possible solution is to talk to transportation about some ditching, combined with town to address problem.

Deputy Mayor Blair Hurley & Councillors Patrick Mackey & Dwight Snow will revisit site with Chris Roberts for alternate solution.

Noted Engineer had previously visited site wet area, natural ground water. Response filed.

Potholes- Halls, Newell's, Snows & Burseys Road, Madengail and Boones Lane. Invoice pending Simms relocate sheds invoice pending .Councillor Patrick Mackey will check and report back.

Maintenance –Councillor Kelly Hall brought forward some items to be addressed:

1. Effords Road - Needs to be cut back grown in tremendously.
2. Effords Road -Ditch grown in and needs to be cleaned up.
3. Effords Road -Culvert needs to be looked at.
4. Camhole - trees that were dumped there need to be removed
5. Ditches in all of North River need to be cleaned out.
6. More street lights.

Members agreed that maintenance person can complete items 1-4 .Visit Effords Road, cut back brush, clean out ditch in question & check culvert and report problem back to council.

Noted trees dumped at the Camhole will be removed.

Item 5 Ditches in all of North River need to be cleaned out. Noted ditches on the main road are within Transportations easement. Maintenance continues to work on cleaning town ditches. Note refer Item 5 to Transportation.

Item 6. More street lights. Discussion on additional costs. Every 3rd pole policy in place. Check if Copy of policy is available on website.

Frosts Lane-Reported bent post. Councillor Brian Hurley will visit & report back. Welcome to signs, areas cleaned up and invoice received cost \$1035.00

Maintenance gas allowance- Noted should be increased due to amount of travel required.

Motion 2018 –1486– Patrick Mackey / Dwight Snow

Resolved that maintenance gas allowance be increased by \$25.00 to \$75.00 weekly.

All in Favor Motion Carried

Request to use maintenance worker for short period to start renovation work. Members agreed.

ATV use-Complaints received .Resident advised RCMP issue-Referred to RCMP.

Deputy Mayor Blair Hurley declared a conflict of interest on the next item & left the chambers

Town of North River Minutes Council Meeting August 14, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

Summer Camp Coordinator-Payroll Aug 6-10. Noted 3 days owed. Camp finished Aug 17 however student could make up time owed working some maintenance for the town. Agreed

Deputy Mayor Blair Hurley returned to the chambers.

CEEP- Mayor Joanne Morrissey reported application submitted on behalf of the Town of North River was reviewed and Dept offered the following comments regarding the activities/materials:

Activity 1:

- (a) install culvert, upgrade road leading to park and surface with Class A stone – As per Section 3.F. of the Project Administration Guidelines, culverts and road repairs are excluded from eligible materials costs; therefore have been removed from the application.
- (b) Backhoe rental – if funding is approved for this project, sponsors must receive written approval from the Department before starting work involving the services of a contractor. Any funding approved for such work may be done so on a cost shared basis. (Section 3.F.)

Activity 2:

- (a) Small excavator rental - if funding is approved for this project, sponsors must receive written approval from the Department before starting work involving the services of a contractor. Any funding approved for such work may be done so on a cost shared basis. (Section 3.F.)

Activity 3:

- (a) Install and spread Class A stone for parking area – As per Section 3.F. of the Project Administration Guidelines, regular town maintenance is excluded from eligible material costs; therefore has been removed from the application.

Activity 4:

- (a) Purchase of chop saw, drills – please note that written Departmental approval is required prior to purchasing any tools. If funding is approved for this project, please contact me prior to purchasing any tools.

All applications are being reviewed by the Dept. Announcements usually take place in October.

Garden shed siding/paint. Deferred to September. Possible grant.

3. New Business:

Municipal Errors & Omissions Coverage and insurance invoice \$1953.85

After some discussion on Errors & Omissions Coverage.

Motion 2018 –1487– Brian Hurley / Patrick Mackey

Resolved that Municipal Errors & Omissions Coverage is not necessary at this time.

Further resolved that Cal LeGrow Insurance invoice in the amount of \$1953.85 be paid.

All in Favor Motion Carried

OHS Committee appointments.

Motion 2018 –1488– Patrick Mackey / Dwight Snow

Resolved that Deputy Mayor Blair Hurley and Councillor Dwight Snow be appointed members on the OHS Committee.

All in Favor Motion Carried

2018 Fall Municipal Training schedule was copied to all members. Advise clerk of registration.

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MNL Annual Convention Gander October 4-6 Council representative

Motion 2018 –1489– Patrick Mackey / Dwight Snow

Resolved that two members of council along with spouses to attend Convention.

Further resolved that Mayor Joanne Morrissey attend the MNL Annual Convention.

All in Favor Motion Carried

Household Garbage ____ -After some discussion it was determined that Councillor Patrick Mackey will draft letter for review.

Electronic transfer of funds to Council-Pending info. Deferred to next meeting.

Council chairs discussion around need to purchase two additional chairs.

Motion 2018 –1490– Patrick Mackey / Blair Hurley

Resolved that Councillor Elsie Morrissey purchase two additional chairs for council chamber.

All in Favor Motion Carried

Dance-Discussion around Thanksgiving dinner using garden vegetables and dance afterwards, Dates & locations were discussed. Deferred to September.

Councillor Kelly Hall declared conflict of interest on the next item and left the chambers.

4. Development Applications: Request lane take over. (Regulations copied to council)

Filliers Lane Extension- Request to take over lane was copied to council. There was much discussion around current regulations minimum houses and paving. Under regulations this extension is not up to standards, therefore the town cannot take it over. After further debate suggested defer to September meeting. Clerk to contact Municipal Affairs for legal advice and report back.

Councillor Kelly Hall returned to the chambers.

5. Correspondence for Information:

Municipal Affairs Capital Works Approval to Award Consulting Service (copied to council)

As per July Motion 2018 –1480– Brian Hurley / Dwight Snow

Resolved the Town of North River requests to use Harris & Associates as our Consulting Engineers.

Councillor Patrick Mackey will contact Dave Peddle at Harris & Associates.

6. Committee Reports

Bay de Grave- No report.

Grants – Reports under business arising.

Joint Councils– No report.

Seniors Committee- No scheduled meeting-No report

Animal Control- No scheduled meeting-No report



7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council.
Financial Transaction Summary July General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total deposited \$24,652.49 receipt# 14410-14457.
Balance \$104,009.13. Total payable \$23,452.77 cheque # 975-1008
Accounts Payable Ledger \$1,858.35 to July 31- 2018 was provided for Councils' review.
Bills up for payment Bell Aliant \$211.19, Lynchs \$4843.69 & Visa Sage Upgrade \$516.35

Grants Income Statement along with Expense Statement were provided for Council.
Financial Transaction Summary July Grants Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total deposited \$55,874.14. Balance \$38,010.69.
Total payable \$17,863.45 cheque # 001-230

Noted hydro seed needed in signage areas & \$500.00 donation All Hallows School for gym use.
Also noted that School donation to come out of grant account. Members agreed.

Motion 2018 –1491– Elsie Morrissey / Dwight Snow

Resolved that Operating Accounts Payable in the amount of \$6,496.23 be approved for payment.
Further resolved purchase hydro seed for sign areas & \$500.00 donation to All Hallows for gym.
All in Favor Motion Carried

Tax Adjustments/Write Offs to July 31, 2018-No Adjustments reported.

Tax Dollar Arrears to July 31, 2018

Detailed aged accounts receivables were provided for the information and review of Council.
Total outstanding including 2018 taxes \$336,848.21 .Collections percentage at 82%.

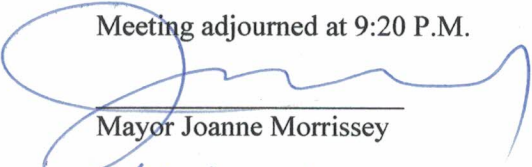
Small Claims Progress- Final Notices sent and SOC served. No scheduled meeting-No report

Adjournment

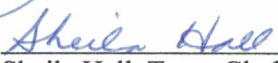
Motion 2018 –1492– Blair Hurley / Patrick Mackey

Resolved that this meeting of council be adjourned until the next regular meeting
September 4, 2018 at 6:30 p.m. at the Town Council Chambers, 43 North River Road.
All in Favor Motion Carried

Meeting adjourned at 9:20 P.M.



Mayor Joanne Morrissey



Sheila Hall, Town Clerk/Administrator

