

Town of North River Minutes Council Meeting November 6, 2018
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey, Deputy Mayor Blair Hurley
Councillors' Kelly Hall, Brian Hurley, Patrick Mackey, Elsie Morrissey & Dwight Snow,
Also in Attendance; Sheila Hall Town Clerk/Administrator

Mayor Joanne Morrissey called the meeting to order at 6:50 p.m.

1. Agenda and Minutes:

Requested buses/trailers being used as storage sheds & unauthorized expenses be added to agenda
Motion 2018 –1532– Patrick Mackey / Dwight Snow

Resolved that the agenda for November 6th be accepted with additions.
All in Favor Motion Carried

Question raised regarding conflict on the October 2nd Joint Council Motion 2018 –1524.
Noted motion to rescind can be addressed on the agenda under Joint Council.

Motion 2018 –1533– Patrick Mackey / Brian Hurley

Resolved minutes of the October 2nd meeting be adopted as circulated.
All in Favor Motion Carried

Motion 2018 –1534– Blair Hurley / Elsie Morrissey

Resolved minutes of the October 9th special meeting be adopted as circulated.
Further resolved Motion 2018 –1528, 1529 & 1530 be ratified.
All in Favor Motion Carried

Harris & Associates minutes of October 23rd Pre-Construction meeting were tabled & reviewed.

2. Business Arising:

Municipal Capital Works – \$163,944.35 contract awarded to low bid Parsons Paving Ltd
Surplus \$68,056.80 request has been sent to allocate to Madengail Lane and Effords Road.
Noted to convert this project from a 50/50 cost share to a 90/10 cost share as Madengail Project includes the installation of storm sewer. No chance the province will be able to increase the amount of money that they are already contributing. Little benefit to start the Madengail project now with the surplus money as contractor would not be able to complete much of the work with a small amount of funding. A better use of towns funding, to keep surplus money as 50/50 cost share and look for other road upgrading and send another application for Madengail Project. Parsons Paving unable to start project until mid-November earliest, if at all this year.
Noted two options, put Parsons Paving in default of contract and attempt to find another contractor to complete the project. Or continue the project with Parsons in the spring.
Recommended put this project on hold till spring. With winter getting close, it is not feasible to get another contractor put in place to compete the work before it gets too cold. Parsons has given a good price on this work that another contractor may not be able to offer us. This will also give time to decide what extra work can be done if the surplus from this contract cannot be allocated due to funding to Madengail Lane. After discussion the following motion was put forth:

Whereas contractor cannot commit to start date & based on seasonal temperatures.

Motion 2018 –1535– Brian Hurley / Blair Hurley

Resolved that MCW project Street Upgrading and Paving 2018 - MA 17-MCW-19-00025 (PN 13-138) be put on hold until spring 2019. Pending contract price honored and project start ASAP.
Further resolved if allocation denied, council to decide other upgrading to be done with surplus.
All in Favor Motion Carried

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Track area -Water Issues- Complaint was copied to council.

Noted Engineer had previously visited site wet area, natural ground water. Response filed.
Request sent to transportation for possible solutions, to address problem. No response to date.
Deputy Mayor Blair Hurley & Councillors Patrick Mackey & Dwight Snow will revisit site on November 12 with resident seeking alternate solution.

Boundary Extension- Authorization received from Municipal Affairs for Councillors Kelly Hall and Elsie Morrissey to vote on the matter pertaining to Boundary Extension. (Copied to council).
Five members declared Conflict of Interest as property owners.
Mayor Joanne Morrissey, Deputy Mayor Blair Hurley, Brian Hurley, Patrick Mackey, & Dwight Snow. Members left the chambers at 7:10 P.M.

Draft Report & invoice was copied and reviewed by Council.

Councillors Kelly Hall and Elsie Morrissey

Whereas Municipal Affairs Authorization for Councillors Kelly Hall and Elsie Morrissey to vote on the matter pertaining to Boundary Extension.

Motion 2018 –1536– Kelly Hall / Elsie Morrissey

Resolved that Draft Boundary Extension Report be approved for submission to Municipal Affairs
Further resolved Wood Environment invoice in the amount of \$6879.76 be paid.
2 in Favor Motion Carried

Members were called back to the chambers at 7:20 P.M.

Water /Sewer Feasibility Study Project No.17-MCW-17-00028.

Total cost \$28,750.00 Municipal share \$2607.00.

Clerk copied all members on Chris Roberts of Harris & Associates response to Clarke's Beach.
Referenced correspondence to the Town of North River dated September 26, 2018.

Engineer chosen by Clarke's Beach to be engaged to conduct study at North Rivers' expense to determine if Clarke's Pond has the capacity. This study has already addressed this issue and found that it is more than adequate. Attached data from the report to support. Chris Roberts is available for questions or concerns. Deferred pending reply from Clarke's Beach.

2019 Draft Budget– Copied to all. Councillor Brian Hurley reviewed revenue and expenses.
Revenue \$384,625.00 Expenses \$384,625.00.

Motion 2018 –1537– Blair Hurley / Patrick Mackey

Resolved that for the 2019 fiscal year, Council adopts a balanced budget in the amount of \$384,625.00, includes Operating Grant \$53,140.00 & Gas Tax revenue of \$33,535.00 with the following tax structure.

Residential & commercial mil rate at 4 unchanged

Minimum property tax at \$400.00 unchanged

Business Tax at \$300.00 unchanged

Fees for permits shall be applied according to the following schedule;

Residential Development \$100.00

Commercial Development \$100.00

Extensions \$50.00

General Repairs \$20.00

Garages/Sheds \$20.00

Other Fees and charges shall be applied according to the following schedule;

Tax Certificate \$100.00

Compliance Letter \$75.00

Pavement Cutting Fees \$1000.00

And Tax Discount Policy GIS or Widowed Spouses Allowance be accepted.

All in Favor Motion Carried

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Short discussion around possible GIC investment. Deferred to year end

2018-2019 Snow clearing documents received and contract signed.

2018-2019 Municipal SSSP (Site Specific Safety Plan) copied & reviewed by council.

Motion 2018 –1538– Patrick Mackey / Brian Hurley

Resolved that the 2018-2019 Municipal SSSP (Site Specific Safety Plan) Entry to Transportation be adopted as presented.

Further resolved SSSP be submitted to Municipal Safety Council & Transportation Highway Maintenance HQ for final approval of Site Specific Safety Plan.

All in Favor Motion Carried

Cleanup 15 Dr. Whalens Rd- Contractors' list of items to be addressed copied to council. Noted contractor requested review items with a couple of councillors to get job completed. Resident had requested a second site visit. Deferred to spring due to current circumstances.

Household Garbage- Draft Policy copied & reviewed by council.

Council does not collect commercial garbage. Council reserves the right to determine if excessive amounts of garbage is commercial in nature- i.e. from a rental property. Commercial garbage is the responsibility of the property owner.

Motion 2018 –1539– Dwight Snow / Brian Hurley

Resolved that the Household Garbage Policy be adopted as presented.

All in Favor Motion Carried

Grants-New Horizons. Discussion around expenses & quotes. Noted always required three quotes Mayor Morrissey reported that breakdown of quotes is acceptable to Government and auditor. Breakdown on expenses to date was provided. Suggested canvas bathroom, kitchen & entrance. Members agreed canvas in bathroom & kitchen. Leave hardwood entrance. It was pointed out that the hardwood in the council chambers needs to be refinished. All agreed. Deck, discussed front door 36'' could be relocated. Check if maintenance can do work. Agreed

3. New Business:

Capital Works 2019-20 deadline December 21. Councillor Brian Hurley noted all remaining roads will be paved under 2018 Capital Works. Madengail was submitted for 2018 Capital Works but denied due to program funding. Water issues can be addressed under disaster mitigation cost sharing ratio 90/10.

Motion 2018 –1540– Dwight Snow / Patrick Mackey

Resolved that Capital Works 2019-20 application in the amount of \$155,653.00 be submitted for Madengail lane under 90/10 disaster mitigation funding.

All in Favor Motion Carried

Councillor Kelly Hall brought forward this item to be addressed:

Water issues 41 North River Rd. Culvert is buried and restricting water flow.

Members agreed that these culverts and ditches are within Transportations easement.

Councillor Patrick Mackey will contact Transportation. Deferred.

Transportation – Roadside cleanup from Concord pavement work. Councillor Elsie Morrissey reported she had talked with Transportation and was advised that Concord isn't finished work.

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Filler's Extension Transfer and Name

Whereas Filler's Extension has been paved and brought up to standards by developer.

Motion 2018 –1541– Brian Hurley / Dwight Snow

Resolved that the town accept transfer of Filler's Extension and provide services.

Be it further resolved that street name requested Jade's Lane. Clerk to order sign.

All in Favor Motion Carried

Clerk to inform garbage contractor. Councillor Hurley will check lighting at intersection.

Bus/Trailers used to store wood was discussed. Noted these are not acceptable storage structures.

Letter to be sent to residents in question requesting removal.

4. Development Applications:

28 North River Road 24 x 28 garage.

Motion 2018 –1542– Dwight Snow / Blair Hurley

Resolved that approval in principal be given applicant, as per submitted application, to construct a 24 x 28 garage at 28 North River Rd, subject to the following conditions;

All distances indicated on drawing are accurate.

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

5. Correspondence for Information:

Facebook posts- Discussion on authority to post/remove items. Mayor Morrissey reported she was advised town clerks responsibility. Noted not included with clerks job description and that clerk had no spare time as many other town priorities.

Noted Councillor Mackey is Administrator & Councillor Hall is Editor.

Bonfire Night November 5 th was well attended. Santa Claus Parade overpass to council, floats, prizes, banners, and costs were discussed. After further discussion the following motion.

Motion 2018 –1543– Brian Hurley / Dwight Snow

Resolved that the town budget \$500.00 towards the Santa Claus Parade.

All in Favor Motion Carried

Christmas dinner North Street Café date discussed. Members to let Councillor Snow know.

November 11 War Memorial Service-Mayor Morrissey to lay wreath on behalf of town.

Sign-Councillor Kelly Hall copied members on progress report. Suggested solar lights. Some color concerns were raised and remaining two signs estimates for construction or donations.

Motion 2018 –1544– Brian Hurley / Dwight Snow

Resolved that the town council approves the sign design as presented.

All in Favor Motion Carried

Councillor Kelly Hall to inform Mr. Pike of color concerns.

War Memorial –CMNS Bank of Montreal Account disbursement of funds.

Councillor Elsie Morrissey reported account closed and cheque presented to Clarke's Beach.

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Electronic transfer of funds – Reported waiting on info from bank. Deferred.

Cummings Lane scrapped cars, possible business. Noted other properties. Not taxed as proof of business is required. Referred to Canada Revenue to investigate. Environment visit-No response.

Royal Canadian Legion Branch 32 Poppy Campaign Donation

Motion 2018 –1545– Brian Hurley / Dwight Snow

Resolved that the town donate \$100.00 same amount as previous years.

All in Favor Motion Carried

Veterans /Bay Roberts Exit-Request was copied and reviewed by council.

Noted council has written Transportation Minister and MHA numerous times over the past years.

Will continue with letter/ email campaign.

Eastern Region Joint Council summit- Nov 14 from 12:00 p.m. to 7:00 p.m. in St. John's-Filed.

6. Committee Reports

Bay de Grave- Councillor Mackey provided a brief report on rates and Eastern Waste meeting.

Joint Councils-Councillor Mackey advised that in accordance with Section 207 of the Municipalities Act (1999) that the original October motion 2018 –1524 should be rescinded as there may be a possible conflict. The step-child and husband are both partners in WaterWerks hired by Joint Council for the Economic Development Package. Noted grey area and possible conflict.

Mayor Morrissey vacated the chambers at 8:50 P.M to avoid any possible conflict.

Motion 2018 –1546– Brian Hurley / Dwight Snow

Resolved that in accordance with section 207 of the Municipalities Act (1999) that the October 2nd Joint Council Motion 2018 –1524 be rescinded as there may be a possible conflict

All in Favor Motion Carried

Deputy Mayor Hurley requested same motion to be brought forward.

Motion 2018 –1547– Blair Hurley / Elsie Morrissey

Resolved that the Town of North River approve an expenditure for its contribution to the Joint Council's Economic Development Attraction Package project.

3 in Favor- Deputy Mayor Blair Hurley

Councillor Kelly Hall

Councillor Elsie Morrissey

3 Against-Councillor Brian Hurley

Councillor Patrick Mackey

Councillor Dwight Snow

3 in favor, 3 against

Motion Defeated

Mayor Morrissey returned at 9:10 P.M.

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OHS Committee- No reported incidents.

7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary October General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total deposited \$17,061.43 receipt# 14500-14540. Balance \$65,433.15. Total payable \$32,006.34 cheque # 1056-1068

Accounts Payable Ledger \$7,109.90 to October 31- 2018 was provided for Councils' review. Bills up for payment include Lynch's Trucking \$5875.81,

Motion 2018 –1548– Elsie Morrissey / Brian Hurley

Resolved that Operating Accounts Payable in the amount of \$14,293.28 be approved for payment. All in Favor Motion Carried

Grants Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary to October 31 Grants Ledger Cash outflow / inflow reports and financial statement reviewed by council. Balance \$24,363.66. Total payable \$3,121.91 cheque # 264-269

Tax Adjustments/Write Offs to October 31, 2018-No Adjustments reported.

Tax Dollar Arrears to October 31, 2018

Detailed aged accounts receivables were provided for the information and review of Council. Total outstanding including 2018 taxes \$299,152.35 .Collections percentage at 84%.

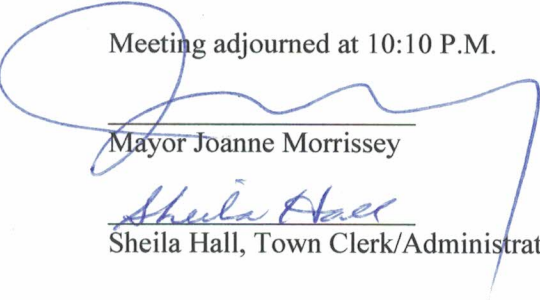
Small Claims Progress- Final Notices sent and SOC served. No scheduled meeting-No report

Adjournment

Motion 2018 –1549– Brian Hurley / Blair Hurley

Resolved that this meeting of council be adjourned until the next regular meeting December 3, 2018 at 6:30 p.m. at the Town Council Chambers, 43 North River Road. All in Favor Motion Carried

Meeting adjourned at 10:10 P.M.



Mayor Joanne Morrissey



Sheila Hall, Town Clerk/Administrator