

Town of North River Minutes Meeting July 2, 2019
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey, Deputy Mayor Blair Hurley
Councillors' Brian Hurley, Patrick Mackey, Elsie Morrissey, Dwight Snow & Kelly Hall
Also in Attendance; Sheila Hall Town Clerk/Administrator

Mayor Joanne Morrissey called the meeting to order at 6:55 P.M.

Agenda and Minutes:

Request to add open fires & lawn mower to agenda.

Motion 2019 –1646– Patrick Mackey / Dwight Snow
Resolved that the agenda for July 2 be accepted with additions.
All in Favor Motion Carried

Motion 2019 –1647– Blair Hurley / Patrick Mackey
Resolved minutes of June 4 meeting be adopted as circulated. No errors or omissions.
All in Favor Motion Carried

As there was no delegation, Mayor Morrissey proceeded to the next item on the agenda.

2. Business Arising:

Dr Whalen's Road Cleanup. Mayor Morrissey reported pictures have been reviewed all items need to be removed. Pictures to be printed and sent to lawyer. Legal Notice Deadline Deferred.

Capital Works Project 17-MCW-19-00025 School Road & Frosts Lane surplus .Clerk reported problem with contractor and asphalt price. Engineer in discussions with contractor will advise.

Effords Road and Church Road ditching completed. Agreed good job.
Duck Crossing Signs have been erected.
Road sign CBN Hi-Way has been erected, in the process of landscaping.
Illegal business operations. Clerk to send notices to residents in question.

3. New Business:

2019-2024 Ultimate Recipient Gas Tax Amendment increased allocation. Copied and reviewed.

Whereas funding for the Federal-Provincial Administrative Agreement on the Federal Gas Tax Fund for 2019-2024 has been amended to increase funding.

Motion 2019-1648-Brian Hurley/Dwight Snow
Resolved that approval be given to the Ultimate Recipient Gas Tax Agreement funding,
Distribution of Gas Tax with Base Allocation + Per Capita

2019-2020 \$67,240.00

2020-2021 \$31,814.00

2021-2022 \$33,260.00

2022-2023 \$33,260.00

2023-2024 \$34,706.00

Total \$200,280.00

Be it further resolved, that Mayor Joanne Morrissey sign the Gas Tax Agreement on behalf of the Town of North River.

All in favor, Carried

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Deputy Mayor Blair Hurley- Declared conflict of interest on the next item.

Capital Works Project 17-MCW-20-00020 Madengail approved \$155,654.00 cost shared 90/10

Motion 2019-1649- Dwight Snow / Patrick Mackey

Be It Resolved to accept cost shared funding as outlined in the Municipal Affairs and Environment project approval letter dated June 10, 2019 to complete Project Number 17-MCW-20-00020 Project Name Madengail Lane for \$155,654.00. Town of North River agrees to provide \$14,115.00 in funding for this project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Municipal Affairs and Environment on behalf of the Town of North River.

Be It Further Resolved to authorize retaining Harris and Associates Ltd as the Town's Consulting Engineers as per Section 6.1.3 paragraph 2, (Fair & Reasonable Price) of the Public Procurement Policy for Project Number 17-MCW-20-00020 Project Name Madengail Lane Storm Sewer Improvements. The quote from Harris and Associates Ltd is \$23,000.00.

In Favor: Mayor Joanne Morrissey
Councillors' Kelly Hall
Brian Hurley
Patrick Mackey
Elsie Morrissey
Dwight Snow

Opposed. 0.

Town Hall Rental Policy copied to council & reviewed. Noted that Seniors Committee is considered an arm of council. Therefore fine for council and committee use not private functions. Building is primarily council chambers and policy is acceptable as is.

Transfer dance funds to summer camp. Short discussion.

Motion 2019-1650-Patrick Mackey/ Brian Hurley

Resolved that dance monies be transferred into summer camp budget
All in favor, Carried

Council fence opening- Safety was discussed. Maintenance to repair immediately. Agreed

Tennis court gate repaired. Council expressed thank you to Richard Morrissey.

GIC Rates 2019 June. Copied to council. Agreed to defer to fall.

Workplace NL- NOT IN GOOD STANDING. Short discussion. Clerk to contact contractor.

Emergency Plan

Motion 2019-1651-Blair Hurley/ Brian Hurley

Resolved that the Town of North River adopt the revised Emergency Plan
All in favor, Carried

Committee Volunteers need to be updated. Responsibilities would include providing soup/sandwiches. Contacting seniors, shut-ins & disabled residents to make sure they're fine. Providing transportation if & when needed in an emergency. Clerk to update and copy council.

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Open fires were discussed. Noted contact RCMP or Forestry. Councillor Mackey will send info.

Lawn mower-Short discussion on purchase. Check cost of ride around later in the season.

Motion 2019-1652- Brian Hurley/ Kelly Hall

Resolved that Councillor Snow purchase small push mower for the town.

All in favor, Carried

Motion 2019-1653- Brian Hurley/ Dwight Snow

Resolved that maintenance purchase and install a 6 x 7 garage door.

Further resolved obtain quotes and award to lowest.

All in favor, Carried

4. Development Applications:

7-9 Dr Whalen's Road-80 x 40 Garage

Public Notice Variance was advertised. Cost to property owner. No written concerns received.

Motion 2019 -1654-Patrick Mackey / Brian Hurley

Resolved that approval in principal be given applicant, as per submitted application, to construct a 80 x 40 garage 7-9 DWR, subject to the following conditions;

Residential Use Only

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

318 North River Road -20 x 32 Garage

Motion 2019 -1655- Brian Hurley / Dwight Snow

Resolved that approval in principal be given applicant, as per submitted application, to construct a 20 x 32 garage at 318 North River Road, subject to the following conditions;

Residential Use Only

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

5. Correspondence for Information:

JCP- Mayor Morrissey reported AESL will provide update tomorrow. First 5 applicants good. Quotes for prep work on walking trail area needed. Members will visit site to determine specs.

Motion 2019 -1656- Patrick Mackey / Dwight Snow

Resolved obtain 3 quotes for prep work at walking trail area.

Further resolved work to be awarded to the lowest quote.

All in Favor Motion Carried

At this point Councillor Mackey excused himself and left the chambers at 7:45 P.M.

Office renovations- Mayor Morrissey reported cabinets ordered and should arrive late July. R & R Kitchens will supply 36" door. Agreed that office should remain secured and not open. Maintenance will do preparation work.

Camp- Mayor Morrissey reported three positions filled. Camp to start next week.

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Canada Day- Mayor Morrissey reported event was well attended. Grill was purchased and small amount of funds remain. Suggested leave these funds for another event. Agreed.

Cleaning quote-deferred to a later point in the meeting.

RNC support request-Filed

Re cycling information session with Eastern Waste Mgmt. went well. Noted poor attendance.

Clean up June 8 went well.

6. Committee Reports

Bay de Grave- Councillor Snow reported another application for truck has been sent.

Joint Councils-Mayor Morrissey noted next meeting in September

Seniors Committee- No report.

Animal Control- No report.

Recreation Committee- Covered under Correspondence for Information.

OHS Committee- Councillor Hurley advised chain link fence secured and tennis court gate fixed.

7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary June General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total deposited \$17,116.27 receipt# 14914-14962. Total payable \$31,309.61 cheque # 1191-1219. Balance \$167,576.54.

Noted Electrical invoices \$470.83 & \$840.00 work split between grant and council.

Motion 2019 –1656– Dwight Snow / Brian Hurley

Resolved that Electrical invoices in the amount of \$1310.00 be split with council.

All in Favor Motion Carried

Accounts Payable Ledger \$6,311.53 to June 30, 2019 was provided for Councils' review. Bills up for payment include Cal Legrow insurance, animal control and sage software upgrade.

Motion 2019 –1657– Elsie Morrissey / Blair Hurley

Resolved that Operating Accounts Payable in the amount of \$6,311.53 be approved for payment.

All in Favor Motion Carried

Grants Income Statement Expense Statement were provided for Council. Financial Transaction Summary to June 30 Grants Ledger Cash outflow /inflow reports and financial statement. Total deposited \$4,247.00. Total payable \$2,877.78. Balance \$47,115.42.

Tax Adjustments/Write Offs to June 30, 2019-No Adjustments reported.

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Tax Dollar Arrears to June 30, 2019 includes 2019 taxes.

Detailed aged accounts receivables were provided for the information and review of Council.

Total outstanding taxes \$364,626.35 .Collections percentage at 83%.

Small Claims Progress- Final Notices sent and SOC served. No report

At this point the clerk excused herself and left the chambers at 8:35 P.M.

Councillor Kelly Hall recorded remaining minutes.

Discussion around Petty Cash

Motion 2019 –1658– Brian Hurley / Dwight Snow

Resolved that Petty Cash be increased to \$500.00.

All in Favor Motion Carried

Discussion around recycling

Motion 2019 –1659– Brian Hurley / Kelly Hall

Resolved that 1000 blue recycle bags be purchased and 3 bags be given to each household to help get everyone started with our recycling program. Pamphlets will be revised by Kelly Hall to reflect BLUE bags instead of clear and re-printed and be made available to be picked up at the Town Hall along with the recycling bags.

All in Favor Motion Carried

Discussions held regarding the cleaning contract and it was decided that Brian Hurley, Joanne Morrissey and Elsie Morrissey will meet with the cleaner to discuss this.

Discussions held regarding the piece of property located near the boat house down Newell's Road that it is property belonging to the Town and that it is free for anyone to park there or fish there, etc. and we should consider placing a sign there to the effect stating North River property Public Use permitted.

Discussion held regarding residents of 1-3 Pine Tree Lane asking for an extension for their permit for their garage. If no changes to existing permit, they can contact the Town Hall and extension will be granted. If any changes, a new application will have to be submitted.

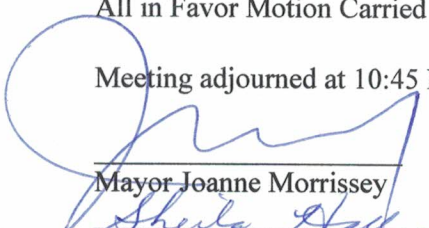
Adjournment

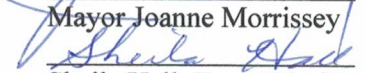
Motion 2019 –1660– Elsie Morrissey / Blair Hurley

Resolved that this meeting of council be adjourned until the next regular meeting August 6, 2019 at 6:30 p.m. at the Town Council Chambers, 43 North River Road.

All in Favor Motion Carried

Meeting adjourned at 10:45 PM.


Mayor Joanne Morrissey


Sheila Hall, Town Clerk/Administrator

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