

Town of North River Minutes Meeting August 6, 2019
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey, Deputy Mayor Blair Hurley
Councillors' Patrick Mackey, Elsie Morrissey & Dwight Snow
Absent: Councillors' Brian Hurley & Kelly Hall
Also in Attendance; Sheila Hall Town Clerk/Administrator

Mayor Joanne Morrissey called the meeting to order at 6:45 P.M.

Agenda and Minutes:

Motion 2019 –1661– Patrick Mackey / Blair Hurley
Resolved that the agenda for Aug 6 be accepted.
All in Favor Motion Carried

Motion 2019 –1662– Blair Hurley / Dwight Snow
Resolved minutes of July 2 meeting be adopted as circulated. No errors or omissions.
All in Favor Motion Carried

As there was no delegation, Mayor Morrissey proceeded to the next item on the agenda.

2. Business Arising:

Capital Works Project 17-MCW-19-00025 invoices copied to council & transfer funds.
Clerk reported invoices total \$187,992.00, MCW received \$92,210.00 gas tax transfer \$50,550.00
Instead of using line of credit at interest, transfer \$45,233.00 from operating account.

Motion 2019 –1663– Blair Hurley / Dwight Snow
Resolved Capital Works Project 17-MCW-19-00025 invoices total \$187,992.00 be paid.
Further resolved transfer towns MCW share \$45,233.00 from operating account into MCW.
All in Favor Motion Carried

Surplus School Rd estimate \$67447.00 as per engineer funds remaining \$46000.00.
Capital Works Project 17-MCW-20-00020 Madengail approved \$155,654.00 cost shared 90/10
Discussion around placing this on tender along with Madengail project. Agreed cost savings.

Motion 2019 –1664– Patrick Mackey / Dwight Snow
Resolved that School Rd surplus 50/50 be tendered along with Madengail 90/10 project.
All in Favor Motion Carried

2021-2022 Municipal Infrastructure Project Application. Deadline Sept 30. Defer to September.

Gas Tax CIP Application- Noted next cheque release date Oct. CIP to be received prior to release.
Mayor Morrissey will get estimates for ballfield upgrades. Defer to September.

Garage 6 x 7 door quotes were copied and reviewed by members.
Mount Carmel Bldg Supplies \$665.85 and Churchills HHBC \$596.85. Agreed award Churchills.

Cleaning. Review after renovations completed. In the meantime continue regular cleaning duties.

Property near boat house Newell's Rd. Town property Public Use permitted. Signage not needed.

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Dr Whalen's Road Cleanup. Mayor Morrissey reported pictures have been reviewed all items need to be removed. Pictures printed and sent to lawyer. Deferred.

3. New Business:

MNL convention St John's Nov 14-16 & Women's Leadership Summit, Nov 13, 2019, St. John's
Motion 2019 -1665- Patrick Mackey / Elsie Morrissey
Resolved that Mayor Morrissey & spouse attend both MNL & Women's Leadership Summit.
All in Favor Motion Carried

Transportation North River Rd – Councillor Mackey provided an update on July 18 meeting with Transportation officials Joe Dunford, Christian Morris & Paul Baldwin
Councillors: Brian Hurley, Patrick Mackey, Dwight Snow and Kelly Hall

Joe Dunford advised that the rest of our 5 km main road through North River is not budgeted this year with Capital Works. We are not on this list or on the 5 year Road Plan. Stated that they are over budget with the Veterans Memorial Highway so no unused funding will be available. Consultants were out and marked the areas of our road that seem to be problem areas and those will be fixed in the near future. Informed us our best option was to submit a request to be heard at the Public Consultations for road work which is generally first few weeks in October. All information would be on the governments' webpage
<https://www.releases.gov.nl.ca/releases/2017/tw/1103n03.aspx>. and last year's request is probably still there for viewing. It is important to get all residents on board, by getting them to send in letters, emails, etc. Discussions were also held about the problem of no ramps in North River to access travel to Bay Roberts, etc. It was discussed the seriousness of individuals making illegal turns. Transportation said will look into this. As well the sign at the intersection of North River will be moved. It is important to get all residents on board, by getting them to send in letters, emails, etc. Councillor Mackey again advised how important it is to get all residents on board, by getting them to send in letters, emails, etc. Suggested add to September agenda for further ideas.

ATIPP training for 2019-Clerk reported she had completed Municipal ATIPP Coordinator Training – 3 Hours training provided to all municipal ATIPP coordinators (town clerks). The training covered access to information, protection of privacy, and processing ATIPP requests. Each town's ATIPP coordinator/ head of each public body & council should have this training completed, and ATIPP recommends that this training be completed.

Council Training - 1.5 Hours (evening and weekend sessions may be available upon request)
Training has been developed for Town Councils. The training provides a working overview of access to information, protection of privacy, and municipal public documents. The training takes about 1.5 hours. Will try to accommodate requests for training in evenings and on weekends in order to accommodate the schedules of councillors. Deferred pending schedule.
Councillors Mackey & Snow noted that they have already completed ATIPP training.

Building Security-Mayor Morrissey advised the need for building security. Suggested clerk have two keys, one key be signed out & left on inside wicket after use of building. Members agreed.

Town Truck Sign- Discussion on the need for a truck sign for maintenance. Cost \$75.00 Agreed.
Motion 2019 -1666- Patrick Mackey / Dwight Snow
Resolved that clerk order Town of North River magnetic sign at \$75.00 + tax for maintenance.
All in Favor Motion Carried

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4. Development Applications:

1-3 Pine Tree Lane -24 x 28 Garage

Whereas application was previously approved and resident looking for permit extension.

Motion 2019 –1667– Patrick Mackey / Dwight Snow

Resolved that approval in principal be given applicant, as per submitted application, to construct a 24 x 28 garage at 1-3 Pine Tree Lane, subject to the following conditions;

Residential Use Only

Town's Municipal Development Regulations and approval from all other regulatory departments.
All in Favor Motion Carried

New Application 7-9 Dr Whalen's Road-80 x 40 Garage with the potential for commercial usage.
Public Notice Variance was previously advertised. No written concerns received. Owner paid cost.

Motion 2019 –1668– Blair Hurley / Patrick Mackey

Resolved that approval in principal be given applicant/contractor, as per submitted new application, to construct an 80 x 40 garage at 7-9 DWR, with the potential for commercial usage subject to the following conditions;

Advertise Public Notice Discretionary Use to address any residential concerns. Owner to pay cost
Currently Approval for Residential Use Only.

If resident considers commercial usage. New application must be submitted to council for review.
Town's Municipal Development Regulations and approval from all other regulatory departments.
All in Favor Motion Carried

5. Correspondence for Information:

Grants JCP ditching - Mayor Morrissey reported \$621.00 invoice was for ditching that the town needed done before JCP work could begin. Members agreed invoice to be paid out of operating.

Motion 2019 –1669– Dwight Snow / Blair Hurley

Resolved that \$621.00 invoice #0276 for JCP ditching be paid out of operating
All in Favor Motion Carried

Tennis court area wooden fence along 223-225 North River Rd was discussed. Agreed Councillor Snow will check chain link prices and report back. Also suggested replacing ballfield fence as most everything is there.

Office renovations - Mayor Morrissey reported near completion. Members agreed good job.

6. Committee Reports

Bay de Grave- No report.

Joint Councils-Mayor Morrissey advised no summer report next scheduled meeting in September

Seniors Committee- No report.

Animal Control- No report.

Recreation Committee- No report.Covered under Correspondence for Information.

OHS Committee-No incidents reported.

7. Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council. Financial Transaction Summary July General Ledger Cash outflow / inflow reports and financial statement reviewed by council. Total deposited \$104,582.39 receipt# 14963-15000. Noted deposits include MCW \$87,027.03 & Gas Tax \$8550.86. Total payable \$157,621.16 cheque # 1220-1239. Balance \$114,292.65.

Accounts Payable Ledger \$10,653.19 to July 31, 2019 was provided for Councils' review. Bills up for payment include Lynch's Trucking.

Motion 2019 –1670– Elsie Morrissey / Dwight Snow
Resolved that Operating Accounts Payable in the amount of \$10,653.19 be approved for payment. All in Favor Motion Carried

Grants Income Statement Expense Statement were provided for Council. Financial Transaction Summary to July 31 Grants Ledger Cash outflow /inflow reports and financial statement. Total deposited \$500.00. Total payable \$2,501.08 cheque #297-331. Balance \$22,156.74.

Tax Adjustments/Write Offs to July 31, 2019-Clerk reported request for property tax adjustment due to financial hardship. Agreed property tax will not be written off, arrangements can be made.

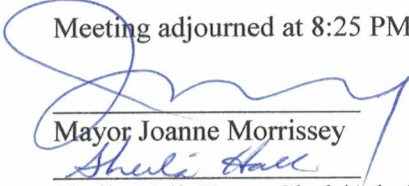
Tax Dollar Arrears to July 31, 2019 includes 2019 taxes. Detailed aged accounts receivables were provided for the information and review of Council. Total outstanding taxes \$354,774.05 .Collections percentage at 83%.

Small Claims Progress- Final Notices sent and SOC served. No report

Adjournment

Motion 2019 –1671– Patrick Mackey / Blair Hurley
Resolved that this meeting of council be adjourned until the next regular meeting September 3, 2019 at 6:30 p.m. at the Town Council Chambers, 43 North River Road. All in Favor Motion Carried

Meeting adjourned at 8:25 PM.



Mayor Joanne Morrissey


Sheila Hall, Town Clerk/Administrator