

Town of North River Minutes Meeting June 2, 2020  
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Mayor Joanne Morrissey, Deputy Mayor Blair Hurley  
Councillors' Brian Hurley, Kelly Hall, Patrick Mackey, Dwight Snow & Elsie Morrissey  
Also in Attendance; Sheila Hall Town Clerk/Administrator

Mayor Joanne Morrissey called the meeting to order at 7:00 P.M.

**Agenda and Minutes:**

Requested tools, equipment and beavers added. Agreed.

**Motion 2020 -1777-** Patrick Mackey / Brian Hurley

Resolved that the agenda for June 2nd be adopted as circulated with additions.

All in Favor Motion Carried

**Motion 2020 -1778-** Blair Hurley / Dwight Snow

Resolved minutes of May 5th meeting be adopted as circulated. No errors or omissions.

All in Favor Motion Carried

**Motion 2020 -1779-** Patrick Mackey / Brian Hurley

Resolved minutes of May 11th meeting be adopted as circulated. No errors or omissions.

Further resolved Motion 2020 -1777-that the Town submit a Capital Investment Plan to the Department of Municipal Affairs for Gas Tax Funding in the amount of \$25,000 for Skate Park project Phase 1 Vote:4 In favor: Mayor Joanne Morrissey Councillors' Kelly Hall

Brian Hurley & Dwight Snow----- 1 Opposed: Councillor Patrick Mackey

4 in favor 1 opposed Motion Carried ratified.

Absent Deputy Mayor Hurley & Councillor Elsie Morrissey

**3. Business Arising:**

Skate Park- discussion on project cost. Transportation delay with ramp equipment.

Swings removed to be reinstalled at a later date. Deferred

Walking Trail will remain closed until asphalt finished. Noted blue Covid 19 sign missing.

Garden-Mayor Morrissey reported additional \$500 received to be used for purchases.

Beds being topped up and 2 beds left.

Canada Summer Jobs -Approved 2 Student Jobs, 7hours a day for 7 weeks, eg 490 hours

AES&L, Approved 1 Student 5 hours a day for 5 weeks, 250 hours

Students can be hired for other duties this year. Dates May 15-February 28-2021

Job description required for minor maintenance. Possible start date July 6

Clerk to check into insurance.

Summer Camp \$8000.00 grant can be carried over to 2021.

Canada Day Celebrations received \$1300.00 money can be spent up to March 31-21.Deferred

Main Road -JCCBN deadline June 4<sup>th</sup>.Town to send another letter regarding the condition of North River Road, also suggested send letter to MHA as to where North River is on her priority list of roads in her district. Councillor Hall will draft letter for review. Agreed.

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G & J request to extend snow clearing contract to 2020-2021 winter season same price.  
Clerk copied members on correspondence received. Noted contract details allow for an extension.  
The Public Procurement Act states that an open call for bids is required for services over \$50,000 under this threshold 3 quotes should be acquired.

If you are currently in a contracts and the details of the contract allow for an extension then and only then can you extend the contract without obtaining quotes.

**Motion 2020 –1780–** Blair Hurley / Brian Hurley

Resolved G & J snow clearing contract be extended to 2020-2021 winter season at same price.  
All in Favor Motion Carried

7:35 PM Councillor Hall declared a conflict of interest and left the chambers.

Complaint 103 North River Rd-Car wrecks. Noted resident has permit and pays business tax.  
Reported resident is complying with clearing vehicles from property. Discussion on riverside wrecks and possible fence. Agreed clerk to schedule meeting for discussion. Deferred

8:05 PM Councillor Hall returned.

**4. New Business:**

Short discussion on camp \$8000.00 GIC. Agreed good idea.

Town GIC matures June 12<sup>th</sup> options discussed.

**Motion 2020 –1781–** Brian Hurley / Dwight Snow

Resolved Town GIC be locked in additional 6 months.

All in Favor Motion Carried

Water Issue 20 North River Road-Discussion on options 1 & 2.

Identified several areas that are problematic. Agreed have a contractor do a site visit and provide their input on a possible solution and cost. Option 2 pay engineering fee.

Councillor Mackey, Snow & Deputy Mayor Hurley to conduct visit. Deferred.

Lane/ROW-Clerk to schedule meeting with resident to address concerns.

It was discussed to use the refuge fill from the playground area and the road construction site for the new sign area up by Joe Corbett's and the proposed boat launch. All agreed that it was a conflict of interest for Council Members to get fill.

Tender MCW-20-00020–Madengail Lane was opened May 13, 2020 at 2:00 p.m.

The following contractors submitted bids:

Dexter Construction \$118,392.08

Shaw Ventures \$119,083.65

Farrell's Excavating \$119,547.10

Precision Excavation \$125,408.65

Concord Paving \$125,811.15

Parsons Paving \$136,071.45

Cutting Edge Excavation \$159,261.20 (revised)

CW Parsons Ltd. \$211,871.52

Contract Award Recommendation Dexter Construction \$118,392.08 surplus \$13,960

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**Motion 2020 –1782–** Brian Hurley / Dwight Snow

Resolved Contract award recommendation Dexter Construction \$118,392.08 be approved.

Further resolved surplus \$13,960 be sent for approval to deal with water issues.

6 in Favor 1 Deputy Mayor Hurley abstained (Conflict of interest)

Motion Carried

**Motion 2020 –1783–** Brian Hurley / Dwight Snow

Resolved engineering invoice in the amount of \$1090.34 be approved for payment.

All in Favor Motion Carried

Maintenance Mileage-Discussion on additional mileage outside immediate area.

**Motion 2020 –1784–** Brian Hurley / Patrick Mackey

Resolved that maintenance person be paid for mileage 0.30 per km outside immediate area.

All in Favor Motion Carried

Dog Park- Noted no committee meeting was arranged. Council to get quote to clear land this fall.

North River sign-quote copied to all \$8627.00. Check if purchasing 2 signs price is the same.

**Motion 2020 –1785–** Brian Hurley / Dwight Snow

Resolved that if purchasing 2 signs and price is the same X 2, proceed with purchase.

All in Favor Motion Carried

Raspberry Lane No Exit & Madengail Stop signs. Maintenance get total signs needed.

**Motion 2020 –1786–** Brian Hurley / Dwight Snow

Resolved that the clerk order signs and maintenance to install.

All in Favor Motion Carried

Alert Level 3 June 8—Medium risk outdoor recreational activities can resume with social distancing. Maintenance can put up nets & Deputy Mayor Hurley to order signs for tennis court & walking trail. Note walking trail will not open until asphalt finished.

Lawnmower-Short discussion on cost of ride around and July 2019 motion to purchase.

**Motion 2020 –1787–** Brian Hurley/ Kelly Hall

Resolved that Councillor Snow purchase ride around mower \$1800.00 + tax for the town.

All in favor, Carried

Tools - Agreed Councillor Snow to purchase tool set & get full list from maintenance for review.

**Motion 2020 –1788–** Brian Hurley/ Kelly Hall

Resolved that Councillor Snow purchase tool set for the town. Note max \$400.00

All in favor, Carried

Beaver damage-Noted Wildlife unable to help with this issue.

**4. Development Applications:**

284 North River Road-Demolition & construction

**Motion 2020 –1789–** Dwight Snow / Patrick Mackey

Resolved that approval in principal be given applicant, as per submitted application, to construct a 24 x 32 single family dwelling at 284 North River Rd, subject to the following conditions;

Demolition of existing house prior to construction

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Site visit to confirm measurements are maintained.

Residential Use Only

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

54 North River Road-12x16 shed

**Motion 2020 –1790–** Patrick Mackey / Dwight Snow

Resolved that approval in principal be given applicant, as per submitted application, to construct a 12x16 shed at 54 North River Rd, subject to the following conditions;

Residential Use Only

Town's Municipal Development Regulations and approval from all other regulatory departments.

All in Favor Motion Carried

**5. Correspondence for Information:**

2021 Annual Assessment tabled

Complaint garbage 284 NRR cleaned up

Complaint metals 12 Filliers Lane removed

Excavation around river & brooks–Schedule C Waterbody buffers states no development within 30 meters of North River and 15 meters all other watercourses & waterbodies. Permits are required from DFO & Water Resources.

Remuneration 2<sup>nd</sup> quarter

**6. Committee Reports**

Bay de Grave- COVID 19 No meeting

Joint Councils- letter sent to Transportation, to express concern over road conditions and interest in Transportations plan to move forward.

Seniors Committee- No report.

Animal Control- No report.

Recreation Committee- No report

OHS Committee- Covid signs in place. No other incidents reported.

**7. Financial Reporting Policy and Procedures**

Balance Sheet & Income Statement along with Expense Statement were provided for Council.

Financial Transaction Summary May General Ledger Cash outflow / inflow reports and financial statement reviewed by council.

Total deposited \$30,501.88 includes receipt# 15385-15429.

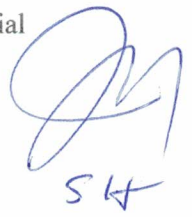
Total payable \$26,825.40. Cheque # 1431-1446. Closing Balance \$119,438.28.

Accounts Payable Ledger \$14,712.45 to May 29, 2020 was provided for Councils' review.

**Motion 2020 –1791–** Elsie Morrissey / Brian Hurley

Resolved that Operating accounts payable in the amount of \$14,712.45 be approved for payment.

All in Favor Motion Carried

A handwritten signature in blue ink, appearing to be 'JM', with the initials 'SK' written below it.

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Grants Income Statement Expense Statement were provided for Council.  
Financial Transaction Summary to May 29, 2020 Grants Ledger Cash outflow /inflow reports and financial statement reviewed by council.  
Total deposited \$11,379.71 includes GST rebate \$1,579.71 & Grant transfer \$9,800.00.  
Total payable \$6,908.62. Cheque # 360-361. Balance \$43,952.63.

Tax Adjustments/Write Offs to May 29, 2020

Clerk reported GIS confirmed total adjustments \$276.60.

**Motion 2020 –1792–** Brian Hurley / Patrick Mackey

Resolved that adjustments be made to tax roll in the amount of \$276.60.

All in Favor Motion Carried

Tax Dollar Arrears to May 29, 2020.

Detailed aged accounts receivables were provided for the information and review of Council.

Total outstanding to 2020 taxes \$418,126.64 .Collections percentage at 82%.

Small Claims Progress- Final Notices sent and Statement of Claim served. No report  
Review on procedures for financial meetings on tax arrears. Defer to the fall. Agreed.

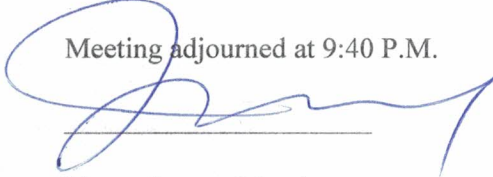
Adjournment

**Motion 2020 –1793–** Brian Hurley / Blair Hurley

Resolved that this meeting of council be adjourned until the next regular meeting  
July 7, 2020 at 7:00 p.m. at the Town Council Chambers, 43 North River Road.

All in Favor Motion Carried

Meeting adjourned at 9:40 P.M.

  
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Mayor Joanne Morrissey  
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Sheila Hall, Town Clerk/Administrator