

Town of North River Meeting Minutes November 16, 2021
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Deputy Mayor Blair Hurley
Councillors' Brian Hurley, Kelly Hall, Elsie Morrissey, & Dwight Snow
Sheila Hall Town Clerk/Administrator
Also in attendance: Peter Boleska
Absent: Councillor Joanne Morrissey

Deputy Mayor Hurley called the meeting to order at 7:00 P.M.

Agenda and Minutes:

Motion 2021 –2014– Brian Hurley / Kelly Hall
Resolved that the agenda for November 16th be adopted as circulated.
All in Favor Motion Carried

Motion 2021- 2015– Brian Hurley / Kelly Hall
Resolved minutes of November 2nd meeting be adopted as circulated. No errors or omissions.
All in Favor Motion Carried

Delegation- None registered.

Business Arising:

87A North River Road-Deputy Mayor Hurley provided the following update.
Turn around spot at the end of the road grassy embankment area. Snow clearing agreement signed. Proceed with asphalt as project was previously approved October 2020 under Gas Tax.

G & J Projects- Deputy Mayor Hurley updated members on remaining jobs.
Madengail Lane water damage driveway. Contractor did repair the steep slope on the one side of the driveway and replaced the grey gravel with red, however, the other side remains "cut" and the grey gravel has not been replaced with red.

Effords Road removal of tree stumps in easement and culvert to be fixed.

Dog Park area emergency flooding requires 6-foot ditching to culvert.

Deputy Mayor Hurley will contact G & J to ensure these jobs are finished.

Madengail Lane Property Sale-Members were copied on realtor suggested price. Consensus too high determine fair market value and put in offer. Councillor Snow not in favor of purchase. Defer

Concord Quotes- Clerk reported contractor should have these jobs started this week.
Frost Lane Extension-Construct and pave 15 feet by 20 feet turn around at the end.
End of Frost Lane, to stop road washing out on top. install asphalt swale approximately 30 feet.
Filliers Lane First Section
Halls Road to Newells Road
87A North River Road

These two on hold until construction is finished.
Riverside Road (210 feet by 12 feet)
Burseys Road to Snows Road 500 feet by 10 feet

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Municipal Boundary Map-As per Municipal Affairs the town will have to be responsible for printing off the large-scale map. Councillor Snow will try to obtain copy.

New Business:

BUDGET 2022 Draft-Councillor Hurley reviewed expenses verses revenue. Discussion on lost revenue due to decreased property value and possible small mil rate increase. Defer

Municipal Assessment Agency 2021 Elections – Candidates Elizabeth Moore and Eric Snow
After vote 3 in favor Elizabeth Moore. Ballot to be emailed to Agency.

Municipal Plan Review-Clerk reported that as Municipal Boundary is now complete, Municipal Plan Review can be commenced. Members were copied on registration process.

Motion 2021- 2016– Brian Hurley / Kelly Hall

Resolved that North River move ahead with the Municipal Plan Review process.

All in Favor Motion Carried

CIP 2021 Gas Tax-\$79,100.00 remaining-Council copied on Concord Quotes (HST extra):
Need a motion to release unused funding for upcoming gas tax eligible projects.

Riverside Road (600 feet by 14 feet) \$64,000.00

Halls Road to Newells Road (280 feet by 12 feet) \$11,500.00

Burseys Road to Snows Road (440 feet by 12 feet) \$18,500.00

Filliers Lane First Section (260 feet by 12 feet) \$11,200.00

Frost Lane Extension-Construct and pave turn around at the end. 15 feet by 20 feet. \$5,800.00
swale 300 feet. \$1500.00

Motion 2021- 2017– Brian Hurley / Elsie Morrissey

Resolved that clerk submit CIP for above projects.

All in Favor Motion Carried

Development Applications: None received

Correspondence for Information:

COVID Stimulus Package- Councillor Brian Hurley provided the following update
Waiting on some invoices project will be completed by year end.

Bonfire Night, Trunk or Treat and Pumpkin Walk combined. Friday, November 5
Councillor Hall reported event went well. Received \$120.65 for Make A Wish. Short discussion
on town top up. All agreed on additional \$200.00. Councillor Hall will e-transfer town \$120.65

Motion 2021- 2018– Brian Hurley / Dwight Snow

Resolved that the town top up Make A Wish \$200.00 cheque total \$320.65.

All in Favor Motion Carried

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Christmas Parade-Public Health Guidelines must be followed. No indoor gathering.
Start time 6:30 P.M. December 2. Posted notice on street sign and web page.
RCMP and Fire Department confirmed. Maintenance to put up & decorate tree on council grounds. Santa to hand out treats from truck on the field and floats on school parking lot.

Councillor Elsie Morrissey provided the following update and copied menu to members.
Christmas dinner 6:30 P.M. Dec 9th Riseover. Requested menu selection by end of week.

Recreation Account Report

April 6, 2021 Summer Program Proposal North River Recreation Committee copied to council.
Income Statement along with Expense Statement were tabled and provided for Council.
Financial Transaction Summary to October 31, 2021, reviewed by council.
Total deposited \$2120.00 includes \$1420.00 registration fees and \$700.00 council contribution.
Total payable \$2075.51 Cheque # 11 & #12 includes \$860.20 Avalon Trimline Shirts and
\$1197.31 Ryan Gates reimbursement for out-of-pocket program expenses & \$18.00 bank charges.
Closing Balance \$26.49 Report & proposal Attached

Clerk noted that Baccalieu Trail Animal Hospital donation cheque \$500.00 was received today.
As account not being used and monthly cost, agreed close account until needed. Clerk to inform bank.

Motion 2021- 2019– Brian Hurley / Elsie Morrissey

Resolved that the town close recreation account until needed again. Clerk to inform bank.
All in Favor Motion Carried

Councillor Hall advised that Mr. Gates has returned balls, bats & plates to her for storage.

Face book for town info. Clerk advised that new IT person is in the process of transferring town webpage and possibly creating a new face book page with link to web page. Discussion on face book experience has been promoting hatred/division and that web page is best to utilize.
Clerk to check with IT if possible, for face book page with no comments.

Complaints-Short discussion on anonymous complaint form. Clerk reminded members of previous concerns with anonymous complaints not directed through this office. As ATIPP Co-ordinator all complaints are kept confidential. Reminded to direct all complaints to this office.

September 2021 Elections Budget- Attached and copied to council.
Budgeted \$4000.00 out of operating account. Received Nominations fees \$110.00
Expenses to date total \$5884.13 includes recount \$500.00 & \$3605.73 Judicial recount.

By-Election December 2021 Expenses Pending

GIC Short Term matures December. After a short discussion. Defer to full council for decision.

Committee Reports

Bay de Grave- No report.

Joint Councils- No report.

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Seniors – Councillor Elsie Morrissey updated on startup of 50+ club out of Knights of Columbus South River. Committee has been set up. Registration fee is \$5.00 looking for new members.

Animal Control– No report.

Recreation – reported under correspondence for information

Occupational Health Safety – Deputy Mayor Hurley suggested additional walking trail lights. Councillor Brian Hurley will discuss Covid Pkg lights with Councillor Joanne Morrissey. Lights need to be adjusted to come on earlier. Clerk to call Joe Corbett.

Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement. Defer to December.

Accounts Payable Ledger to November 16, 2021, was provided for Councils' review.

Motion 2021 –2020— Elsie Morrissey / Brian Hurley

Resolved that Operating accounts payable in the amount of \$3,553.99 be approved for payment.
All in Favor Motion Carried

Grants Income Statement along with Expense Statement. Defer to December.

Tax Adjustments/Write Offs to November 16, 2021. None Received

Tax Dollar Arrears to November 30, 2021, Defer to December.

As most agenda backlog is caught up no need for further biweekly meeting. Agreed.

Whereas most agenda backlog is caught up

Motion 2021 –1921– Elsie Morrissey / Kelly Hall

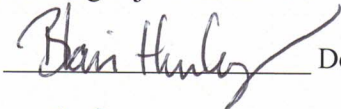
Resolved that council return to monthly scheduled meetings starting Tuesday December 7
All in Favor Motion Carried

Adjournment

Motion 2021 –2022– Kelly Hall / Elsie Morrissey

Resolved that this meeting of council be adjourned until the next regular meeting
December 7, 2021, at 7:00 p.m. at the Town Council Chambers, 43 North River Road.
All in Favor Motion Carried

Meeting adjourned at 8:00 P.M.



Deputy Mayor Blair Hurley



Sheila Hall, Town Clerk/Administrator

Town of North River

General Ledger Report 01/07/2021 to 10/11/2021

Sorted by: Date

	Date	Comment	Source #	JE#	Debits	Credits	Balance	
1088 Recreation Account							18.00	Cr
	2021-05-06	Account setup	cheques	J1521	200.00	0.00	182.00	Dr
	02-09-2021	Town Contribution	Rec Committee	J2056	500.00	0.00	682.00	Dr
	12-08-2021	T Ball Registration	T Ball Transfer	J2079	920.00	0.00	1,602.00	Dr
	12-08-2021	Softball Registration	Soft Ball Transfer	J2138	480.00	0.00	2,082.00	Dr
	20-08-2021	Late Registration	T Ball transfer	J2181	20.00	0.00	2,102.00	Dr
	31-08-2021	BK Chgs	JE 08	J2200	0.00	6.00	2,096.00	Dr
	03-09-2021	Avalon Trimline Signs	11	J2296	0.00	860.20	1,235.80	Dr
	03-09-2021	Gates Ryan	12	J2301	0.00	1,197.31	38.49	Dr
	29-09-2021	BK Chgs	JE 09	J2345	0.00	6.00	32.49	Dr
	29-10-2021	BK Chgs	JE 10	J2366	0.00	6.00	26.49	Dr
					2,120.00	2,075.51		

Generated On: 10/11/2021

2021-05-26	Account setup	town cheques	0.00	193.97
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North River Summer Programs Proposal
North River Rec Committee

The below proposal is subject to guidelines set down by public health as it relates to COVID-19 precautions.

Our proposal for this summer is 3 tiers deep. Upon the successful completion of our 2020 T-Ball program we wanted to at a minimum repeat this program. With the opportunity for advanced planning this year we hope to expand with 2 additional programs to make use of community infrastructure and encompass ages 4-17.

Program #1

Dis'Guys North River T-Ball

Sponsored by Dis'Guys Mascots & Costumes

Ages 4-6 years old

Commence Date: Approx. July 1st

Completion/Banquet Date: Approx. Sept 1st

Proposed Schedule: Practice Tuesdays and Thursdays

Student staff required: Minimum 2, Preferably 3

Sponsorship includes \$300 cash and Performer Visits to game days and Banquet covered by Dis'Guys.

Participants: 25 Max

Registration: \$30 per participant

Program #2

Baccalieu Trail Animal Hospital Minor Softball

Sponsored By Baccalieu Trail Animal Hospital

Ages 7-12 years old

Commence Date: Approx. July 1st

Completion/Banquet Date: Approx. Sept 1st

Proposed Schedule: Games Monday, Wednesday, Fridays

Student staff required: Minimum 3

Sponsorship includes \$500 cash donation.

Participants: 25 Max

Registration: \$40 per participant

RECEIVED
May 4 - 2021

Program #3

North River "River Rats Streetball" Basketball League

Sponsor: None to Date

Ages: 13-17

Commence Date: Approx. July 1st

Completion/Banquet Date: Approx. Sept 1st

Proposed Schedule: Games Monday, Wednesday, Fridays

Student staff required: Minimum 2, Preferably 3

Participants: 25 Max

Registration: \$40 per participant

For T-ball the priority order for registration will be:

1. Returning Players From North River
2. New Players From North River
3. Returning Players from other communities
4. New Players From other communities

For the 2 New Programs the priority order for registration will be:

1. New Players From North River
2. New Players From other communities

The total cost is \$1200 per program +/- \$200 before sponsorship contributions and registration fees. This would include any minor supplies needed. With Fees and sponsorship cost to the council should be close to zero. In the ideal situation, at the end of the summer the rec committee is actually in the plus thanks to the sponsorship arrangements.

The selection of the right students for the job is imperative to the success of the programs. Thus, the Rec committee requests involvement in the selection process for student applicants. Training for our students would be provided by the North River Rec Committee. We will also rely in a secondary capacity on parent/community volunteers.

Depending on what programs are approved, the Rec committee may also apply for student grants separately from council as well.

Secondary to the Programs proposal is the issue of the required dugout renovation brought forward last summer. This was suggested by council to be an issue revisited for this summer. Last summer we had arranged for JDR construction to donate time/resources to complete the reno if the Town were to provide materials. I have reached out to JDR to see if this offer still stand for this summer and will revert to council on this issue. This is a issue worth discussing among council such that we can move forward if labor and resources are sourced.

Revenues

Sept 28-2021

Dec 6-2021

Elections 2021	<u>Budget</u>	<u>2021</u>	<u>Total</u>
Budget \$4000.00			0.00
			0.00
Nom Day 110.00	110.00		110.00
Nom Day 30.00	30.00		30.00
Total Revenue	140.00	0.00	140.00

Expenses**Budget****Total**

Business Post	\$	204.88	\$	204.88	Nominations Day
MNL Supplies	\$	303.38	\$	303.38	
Business Post	\$	141.29	\$	141.29	Notice candidates
Nominations Day	\$	300.00	\$	300.00	
Ballots	\$	228.85	\$	228.85	
Poll Clerk	\$	200.00	\$	200.00	Elections Day
Returning Officer	\$	300.00	\$	300.00	Elections Day
Voters List Prep	\$	100.00	\$	100.00	Voters List
Poll Clerk	\$	200.00	\$	200.00	Recount 01-Oct
Returning Officer	\$	300.00	\$	300.00	Recount 01-Oct
Legal Fees	\$	3,305.73	\$	3,305.73	Judicial 15-Oct
Returning Officer	\$	300.00	\$	300.00	Judicial 15-Oct

Total Expenses	\$	-	\$	5,884.13	\$	5,884.13
Surpluss/Deficit		140.00		-5,884.13		-5,744.13