

Town of North River Meeting Minutes December 7, 2021
Held in Town Council Chambers 43 North River Road, North River, NL

In Attendance: Deputy Mayor Blair Hurley
Councillors' Brian Hurley, Kelly Hall, Elsie Morrissey, & Joanne Morrissey
Sheila Hall Town Clerk/Administrator & John Newell
Absent: Councillor Dwight Snow

Deputy Mayor Hurley called the meeting to order at 6:45 P.M.

First order of business was for the Returning Officer/Town Clerk to officially administer the Oath of Office to the newly elected Councillor John Newell.

Councillor John Newell was duly sworn in by the Returning Officer /Town Clerk in the presence of members present.

Oath of Office & Campaign contributions were returned & reviewed.

The floor was then opened for nominations for the position of Mayor.

Election of Mayor

Blair Hurley nominated Kelly Hall for Mayor. Seconded by Brian Hurley.
Kelly Hall declined the nomination.

Kelly Hall nominated Brian Hurley for Mayor. Seconded by Joanne Morrissey.
Brian Hurley accepted the nomination.

As there were no other nominations, Brian Hurley was declared acclaimed Mayor.

Agenda and Minutes:

Councillor Elsie Morrissey requested vacant land & cleaning added to the agenda. All agreed.

Motion 2021 –2023– Blair Hurley / Elsie Morrissey

Resolved that the agenda for December 7th be adopted as circulated with additions.
All in Favor Motion Carried

Motion 2021- 2024– Blair Hurley / Elsie Morrissey

Resolved minutes of November 16th meeting be adopted as circulated. No errors or omissions.
All in Favor Motion Carried

Appointment of Signing Officers

Motion 2021 –2025– Joanne Morrissey / Kelly Hall

Resolved that the signing officers be Mayor Brian Hurley, Deputy Mayor Blair Hurley, and Town Clerk/Administrator Sheila Hall.
All in Favor Motion Carried

Delegation- None registered.

Business Arising:

G & J Projects- Deputy Mayor Hurley updated members on remaining jobs.
Madengail Lane water damage driveway-Completed
Effords Road removal of tree stumps in easement and culvert -Completed
Dog Park area emergency flooding -Water Resources complaint filed, project on hold.

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Concord Quotes- Clerk reported

Frost Lane Extension- asphalt swale completed; intersection repair was missed. Clerk to contact Concord to return and finish repairs. Noted 15 feet by 20 feet turn around blocked by resident. Area should be pegged off & removal order issued so work can be completed this spring. Agreed

Motion 2021 –2026– Joanne Morrissey / Elsie Morrissey

Resolved that area be pegged off & removal order issued, work to be completed this spring.
All in Favor Motion Carried

Filliers Lane -First section asphalt completed.

Burseys Road to Snows Road-On Hold

Halls Road to Newells Road -On Hold

87A North River Road - asphalt completed.

Madengail Lane Property- Discussion around the cost of fixing more than a decade old water problems that have cost the town thousands of dollars. An option that was suggested was to make an offer on said property, fix the water problem and resell the property. Some think offer is low. The following motion was put forth:

Motion 2021 –2027– Blair Hurley / Joanne Morrissey

Resolved that town offer \$36,000.00 purchase price.

3 In favor Blair Hurley

Joanne Morrissey

Brian Hurley

3 Against Elsie Morrissey

Kelly Hall

John Newell

Motion Defeated

Municipal Boundary Map- Town is responsible for printing off the large-scale map. Councillor Snow to obtain copy. Confirmed all surveys to the top of the hill. Clerk compiling info.

Municipal Plan Review-Clerk reported registration process waiting on list of qualified consultants, once received council can tender project. Defer

BUDGET 2022 Draft-Councillor Hurley reviewed expenses verses revenue. Discussion on lost revenue due to decreased property value and small mil rate increase.

Motion 2021 –2028– Joanne Morrissey / Elsie Morrissey

Resolved that for the 2022 fiscal year, Council adopts a balanced budget in the amount of \$395,540.00 with the following tax structure:

Residential & commercial mil rate at 4.25

Minimum property tax at \$400.00 unchanged

Business Tax at \$300.00 unchanged

Fees for permits shall be applied according to the following schedule.

Residential Development \$100.00

Commercial Development \$100.00

Extensions \$50.00

General Repairs \$20.00

Garages/Sheds \$20.00

Other Fees and charges shall be applied according to the following schedule.

Tax Certificate \$100.00

Compliance Letter \$75.00

Pavement Cutting Fees \$1000.00

Tax Discount Policy must be in receipt of GIS or Widowed Spouses Allowance will be accepted

All in Favor Motion Carried

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New Business:

Reimbursement-Clerk reported resident requested if he supplied culvert & class A on Riverside Road would council reimburse him. Noted road is in bad shape and must be built up to allow equipment access. Permit was issued to property owner to build and in order to access his property the road must be made passable.

Members agreed in principal to reimburse. Clerk to get estimate from resident for review. Defer

Development Applications: None received

Correspondence for Information:

Vacant Property -Councillor Elsie Morrissey questioned vacant property no taxes being paid. Noted procedure to be followed prior to auctioning property. Deferred

Cleaning-Noted seniors now using Knights of Columbus building, not as much cleaning needed. Members agreed to leave wages at \$70.00 biweekly on the 15th and 30th.

Christmas Parade-Public Health Guidelines followed. Councillor Hall reported parade went well. Suggested quite section next year and bus to pick up anyone wishing to attend. Agreed. Gift cards and thank you cards were discussed and purchasing new Santa Claus suit.

Motion 2021 –2029– Blair Hurley / Kelly Hall

Resolved that Councillor Hall purchase gift and thank you cards.

Further resolved the town look into purchasing new Santa Claus suit for next Christmas.

All in Favor Motion Carried

Councillor Elsie Morrissey reported Christmas dinner Riseover 6:30 P.M. Dec 9th confirmed.

Webpage-Clerk advised that new IT person is in the process of transferring and designing a new town webpage. Facebook- As to disabling comments: it's not possible to completely disable comments, you must moderate comments for each post you make to Facebook. Account can potentially be a huge drain on time. Face book experience has been promotion for hatred and division. Web page is best platform to utilize. Agreed.

GIC Short Term matures December 13th. After a short discussion agreed on cashable GIC.

Motion 2021 –2030– Kelly Hall / Elsie Morrissey

Resolved that the town look into cashable GIC.

All in Favor Motion Carried

Christmas Office Hours

Motion 2021 –2031– Blair Hurley / Brian Hurley

Resolved that the office close December 23rd to January 3rd.

All in Favor Motion Carried

Capital Investment Plan \$80,000.00 Project 175-2021-7572 Approved.

Road upgrades Riverside Road, Filliers Lane and Halls Road to Newells Road.

Deputy Mayor Hurley received a request from a resident to park school bus next to tennis court for two weeks. Agreed if parking is short term this will not be a problem.

Committee Reports

Let's build a great community together

SK
BH

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Bay de Grave- No report.

Joint Councils- No report. Mayor Hurley will be away in January, Councillor Joanne Morrissey will attend meeting in his absence.

Animal Control- Wage increase \$5.00 per month total monthly expense \$850.00

Motion 2021 –2032– Kelly Hall / Joanne Morrissey
Resolved that animal control wages be increased by an additional \$5.00 per month.
All in Favor Motion Carried

Occupational Health Safety – Walking track lights have been adjusted to come on at 4:30 P.M

Financial Reporting Policy and Procedures

Balance Sheet & Income Statement along with Expense Statement were provided for Council.
Financial Transaction Summary November 30 General Ledger Cash outflow / inflow reports and financial statement reviewed by council.

Total deposited \$32,882.46 includes operating grant \$26,570.06

Receipt# 16168-16184.

Total payable \$15,679.07. Cheque # 1851-1867. Closing Balance \$86,131.50.

Noted MOG and GST Rebate still to come.

Accounts Payable Ledger to November 30, 2021, was provided for Councils' review.

Motion 2021 –2033— Elsie Morrissey / Blair Hurley
Resolved that Operating accounts payable in the amount of \$6978.94 be approved for payment.
All in Favor Motion Carried

Grants Income Statement along with Expense Statement were provided for Council.
Financial Transaction Summary to November 30, 2021. Grants Ledger Cash outflow /inflow reports and financial statement reviewed by council.

Total payable \$1,014.18 Cheque # 474-476. Closing Balance \$12,626.66.

Tax Adjustments/Write Offs to November 30, 2021.

Clerk reported account paid in full interest adjustments \$786.00

Discussion on lost revenue and interest should not be forgiven. Members Agreed.

Motion 2021 –2034– Blair Hurley/ Kelly Hall
Resolved that adjustments be made to tax roll in the amount of \$786.00
Further resolved effective January 1, 2022 interest will no longer be forgiven.
All in Favor Motion Carried

Tax Dollar Arrears to November 30, 2021.

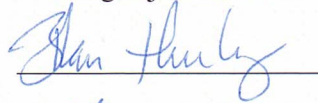
Detailed aged accounts receivables were provided for the information and review of Council.
Total outstanding including 2021 taxes \$360,761.83. Collections percentage at 86%.

Adjournment

Motion 2021 –2035– Kelly Hall / Elsie Morrissey
Resolved that this meeting of council be adjourned until the next regular meeting
January 4, 2022, at 7:00 p.m. at the Town Council Chambers, 43 North River Road.
All in Favor Motion Carried

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Meeting adjourned at 8:00 P.M.

 Deputy Mayor Blair Hurley

 Sheila Hall, Town Clerk/Administrator